

**2016-2017 DOCHOM
Homelessness / At-Risk-Of-Homelessness
Request Form**



Student Name: _____

Student ID#: A _____

Address: _____

Preferred Contact Phone #: _____

Date of Birth: ____/____/____

Instructions:

The Department of Education gives financial aid administrators the authority to take special circumstances into consideration on a case-by-case basis. A housing change resulting in homelessness is considered a special circumstance that may result in a student being classified as an independent student. Please review the information below.

Section I: Student Affidavit

Please attach a separate signed/dated statement detailing your current living situation and why you feel you should be considered an unaccompanied youth who is homeless or is at risk of being homeless.

Section II: Supporting Documentation

Please submit supporting information, such as the third-party documentation listed below, to substantiate the details of your statement. *(All letters must be on letterhead)*

Documentation possibilities for Homelessness or At-Risk-of-Homelessness:

- Letter from local school district personnel
- Letter from State homeless education coordinators
- Third parties such as private or publicly funded homeless shelters and service providers
- Financial aid administrators from other colleges
- Staff from colleges access programs, such as TRIO
- College or high school counselors
- Mental health professionals, social workers, mentors, doctors, and clergy

Section III: Certification

I hereby certify that all the information contained in my Homelessness / At-Risk-of-Homelessness request is true and complete. I have not knowingly or intentionally provided any false statements or fraudulent documentation. I understand that if I am found to have knowingly or intentionally given false or fraudulent statements and/or documentation, this appeal will be denied and my federal aid eligibility will be jeopardized.

Student's Signature: _____

Date: _____