

Gulf Coast State College

SURGICAL TECHNOLOGIST





Surgical Technology Program

Dear Prospective Student,

Thank you for your interest in the Gulf Coast State College **Surgical Technology** Program! We are located in beautiful Panama City, FL, just minutes to the emerald green waters and white sand beaches of the Gulf of Mexico.

The surgical services faculty and staff are very proud of the exceptional program and state-of-the-art Surgical Services Lab, and welcome the opportunity to answer any questions you may have as you begin your new career as a Surgical Technologist. We are proud to offer two program options: a dual track Surgical Technology/Surgical Technology option for the non-experienced student, and a CST to SFA option for currently certified surgical technologists.

If you have not already applied for admission to Gulf Coast State College, you should do this **first** by contacting Enrollment Services at 850.872.3892 or by visiting www.gulfcoast.edu. This will not only start the college admissions process but will also permit you access to a variety of services available at the college. We also invite you to visit our program website at <https://www.gulfcoast.edu/current-students/academic-divisions/health-sciences/surgical-technology/index.html> to better familiarize yourself with all aspects of our educational programs.

We are grateful you are considering Gulf Coast State College for your educational needs. If you have any questions or need to schedule an advising appointment, please contact:

- Brittany Page, Program Coordinator, (850) 873-3551
- Academic Programs Specialist, (850) 913-3311
- Rebecca Acton, Surgical Services Senior Administrative Assistant, (850) 873-3589

Sincerely,

Brittany Page

Brittany Page, BAS, CST, CSFA
Coordinator, Surgical Services
Gulf Coast State College
Health Sciences Room 326
5230 West U.S. Highway 98
Panama City, FL 32401-1058
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Email: bpage2@gulfcoast.edu

Rev. 11.2023

Surgical Technology Program

Thank you for your interest in the Surgical Technology Program at Gulf Coast State College. According to the Bureau of Labor Statistics (BLS), employment for Surgical Technologists is growing faster than the national average for all occupations. Gulf Coast State College offers a CAAHEP-accredited Associate Degree Surgical Technology program with a great reputation and pass rates.

- Associate of Science Degree program (64 credits)
- 17-month full-time program, excluding prerequisites and general education courses
- Enrollment – August (Fall semester)
 - **Application deadline by 11:59 p.m., C.S.T., on June 1st.**
- Course delivery:
 - Traditional classroom, laboratory, and supervised clinical settings
- Upon successful program completion, students are eligible to take the certification examination to become a Certified Surgical Technologist (CST) through the National Board of Surgical Technology and Surgical Assisting (NBSTSA).

Please review the information contained within this application packet to learn about student responsibilities and technical standards required for the occupation as well as the job classification of the Surgical Technologist. Additional information regarding this exciting and rewarding career can be found at www.surgicalassistant.org, the official website of the Association of Surgical Technologists.

Field Description

Surgical Technology is a rewarding career opportunity. In this program of study, students are taught the technical skills necessary to become employed as an entry-level Surgical Technologist.

Surgical Technologists are allied health professionals who are an integral part of the team of medical practitioners providing surgical care in a variety of settings. This individual works under the medical supervision of the surgeon to facilitate the safe and effective conduct of invasive surgical procedures. A surgical technologist possesses expertise in the theory and application of sterile and aseptic techniques and combines the knowledge of human anatomy, surgical procedures, and implementation tools and technologies to facilitate a physician's performance of invasive therapeutic and diagnostic procedures.

Career Opportunities

Graduates of the Surgical Technology Program take the first step toward becoming an integral part of the surgical team. Hospitals, outpatient surgery clinics, private practice and other surgical centers are extremely interested in hiring skilled individuals to assist in surgical procedures to promote optimal patient outcomes. There are many areas of surgery that rely on quality assisting. Surgical Technologists learn skills for a variety of surgery specialties:

Cardiovascular surgery	Orthopedic surgery
General surgery	Genitourinary surgery
Head and neck surgery	Neurosurgery
Plastic surgery	Robotic surgery
Spinal surgery	Thoracic surgery
Trauma surgery	Vascular surgery

After completion of the surgical technology program, additional education and training are available to become a Surgical First Assistant.

Earnings Potential

Based on salary information gathered in May 2021 from the Bureau of Labor Statistics, the overall median average salary for a Surgical Technologist in Florida is \$48,050.00

Professional Organizations

- Association of Surgical Technologists: <https://www.ast.org/>

Gulf Coast State College Consumer Information Notification

The Higher Education Act (HEA) of 1965 is a federal law which authorizes student aid programs. Reauthorizations of this act prescribe disclosure requirements for institutions wishing to participate in the federal student aid program. As a prospective student or enrolled student of GCSC, you have a right to the following consumer and safety information.

General disclosures, including GCSC's report on athletic program participation rates and financial support data, are found at: <http://www.gulfcoast.edu/tuition-aid/financial-aid/consumer-information.html>

- Info on financial aid available to students is found at: <http://www.gulfcoast.edu/tuition-aid/financial-aid>
- GCSC's Annual Security Report is found at: <http://www.gulfcoast.edu/campus-life/campus-safety/clery-act.html>
- The Family Educational Rights and Privacy Act is found at <http://www.gulfcoast.edu/admissions/ferpa.html>

Professional Licensure

If applicants or students are earning an online degree while residing outside of the state of Florida, Gulf Coast State College will provide them with current contact information for any applicable licensing boards and will help them determine whether the program meets the requirements for licensure in the state where they are located.

Gulf Coast State College Surgical Technology and Surgical First Assistant Programs are accredited by the Commission on Accreditation for Allied Health Education Programs (CAAHEP). This Disclosure is strictly limited to GCSC's determination of whether the Program if successfully completed, would be sufficient to meet the educational licensure requirements in a State, as defined as 34 C.F.R. § 600.2. GCSC cannot provide verification of an individual's ability to meet licensure requirements unrelated to its educational programming.

This Disclosure does not provide any guarantee that any particular State licensure entity will approve or deny your application. Furthermore, this Disclosure does not account for changes in state law or regulation that may affect your application for licensure and occur after this disclosure has been made. Enrolled students and prospective students are strongly encouraged to contact their State's licensure entity to review all licensure or certification requirements imposed by their State(s) of choice.

In accordance with 34 C.F.R. § 668.43, GCSC has determined the Surgical Technology and Surgical Technology programs meet the educational licensure requirements for all 50 states, the District of Columbia, and the US protectorates, as defined in 34 C.F.R. § 600.2.

It is strongly encouraged that students, applicants, and prospective students determine any additional requirements for licensure in the State in which they seek to be licensed. Information regarding State licensure can be found at:

https://www.ast.org/Public_Policy/Legislative_Overview/

<https://www.gulfcoast.edu/academics/online/professional-licensure-disclosure.html>

If you need assistance or have any questions, please contact Brittany Page at bpage2@gulfcoast.edu or 850.873.3551.

Accreditations

Gulf Coast State College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), 1866 Southern Lane; Decatur, Georgia, 30033-4097; Phone: 1-404-679-4500; Fax: 1-404-679-4558. Website: www.sacscoc.org; <http://sacscoc.org/membershipInfo.asp>

The Surgical Technology and Surgical First Assistant programs are accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon the recommendation of the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting (ARC/STSA).

Commission on Accreditation of Allied Health Education Programs, 9353 – 113th ST. N, #7709 Seminole, FL 33775; Phone: 727-210-2350; website: www.caahep.org

CAAHEP-ARC/STSA Standards

All programs are required to publish the approved Outcomes Assessment Exam (OAE) pass rate from the program's most recently submitted Annual Report. Upon graduation, students take the National Board of Surgical Technologists and Surgical Assistants certification examination to become a Certified Surgical Technologist (CST).

Surgical Technology School Year	CAAHEP Annual Report Year	Certification Pass Rate	NBSTSA National Average
8/1/2022- 7/31/2023	2023	100%	<i>*not published as of 8/11/2023</i>
8/1/2021- 7/31/2022	2022	92%	71.6%
8/1/2020- 7/31/2021	2022	100%	70.6%
8/1/2019- 7/31/2020	2021	82%	73.7%
8/1/2018- 7/31/2019	2020	90%	64.4%

Criminal Background Checks

Gulf Coast State College (GCSC) students that are granted conditional acceptance into a Health Sciences program must receive a satisfactory criminal background check prior to final acceptance into the program. The background check will be scheduled and performed at the discretion of the Division to which the student has applied. Information and instructions on how to complete the background check will be sent by the applicable program coordinator.

Please Note: Criminal background checks performed through other agencies will not be accepted. Also, be aware that clinical agencies may require an additional background check prior to clinical access. Although background checks are required before program entry, it is possible to graduate from a program at GCSC and be denied the opportunity for licensure because of an unfavorable background check. Even if the student has been accepted into and completed a program at GCSC, this does not guarantee authorization for licensure or eligibility to take the licensure exam. Those authorizations are granted by the Health Sciences governing professional licensure boards. This is a notification to the applicant that Gulf Coast State College has no authority over any state-level medical licensure board and cannot be held responsible if the student is accepted into or completes a Health Sciences program and subsequently is denied authorization to take the program-specific licensure exam due to criminal background information.

An applicant must consider how his/her personal history may affect the ability to meet clinical requirements, sit for various licensure exams, and ultimately gain employment. Most healthcare boards in the State of Florida make decisions about licensure on an individual basis. You may visit the Florida Department of Health website at <https://www.floridahealth.gov/> for more information regarding licensure. We offer this information so that you can make an informed decision regarding your future.

Student applicants DO NOT complete background checks until provisionally accepted into the Surgical Technology Program. Information and instructions on how to complete the background check will be given to you during the Surgical Services Orientation prior to beginning the Fall semester.

Please read the following information carefully: Any student who has been found guilty of, regardless of adjudication, or entered a plea of nolo contendere, or guilty to, any offense under the provision of 456.0635 (see below) may be **disqualified** from admission to any Health Sciences program. In addition to these specific convictions, there are other crimes which may disqualify applicants from entering into the Health Sciences programs and/or clinical rotations. The statute listed below can also be found online:

http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&Search_String=&URL=0400-0499/0456/Sections/0456.0635.html

456.0635 Health care fraud; disqualification for license, certificate, or registration.-

- (1) Healthcare fraud in the practice of a healthcare professional is prohibited.
- (2) Each board within the jurisdiction of the department, or the department if there is no board, shall refuse to admit a candidate to any examination and refuse to issue a license, certificate, or registration to any applicant if the candidate or applicant or any principal, officer, agent, managing employee, or affiliated person of the applicant:
 - (a) Has been convicted of, or entered a plea of guilty or nolo contendere to, regardless of adjudication, a felony under chapter 409, chapter 817, or chapter 893, or a similar felony offense committed in another state or jurisdiction, unless the candidate or applicant has successfully completed a drug court program for that felony and provides proof that the plea has been withdrawn or the charges have been dismissed. Any such conviction or plea shall exclude the applicant or candidate from licensure, examination, certification, or registration unless the sentence and any subsequent period of probation for such conviction or plea ended:
 1. For felonies of the first or second degree, more than 15 years before the date of application.
 2. For felonies of the third degree, more than 10 years before the date of application, except for felonies of the third degree under s. 893.13(6)(a).
 3. For felonies of the third degree under s. 893.13(6)(a), more than 5 years before the date of application;
 - (b) Has been convicted of, or entered a plea of guilty or nolo contendere to, regardless of adjudication, a felony under 21 U.S.C. ss. 801-970, or 42 U.S.C. ss. 1395-1396, unless the sentence and any subsequent period of probation for such conviction or plea ended more than 15 years before the date of the application;
 - (c) Has been terminated for cause from the Florida Medicaid program pursuant to s. 409.913, unless the candidate or applicant has been in good standing with the Florida Medicaid program for the most recent 5 years;
 - (d) Has been terminated for cause, pursuant to the appeals procedures established by the state, from any other state Medicaid program, unless the candidate or applicant has been in good standing with a state Medicaid program for the most recent 5 years and the termination occurred at least 20 years before the date of the application; or
 - (e) Is currently listed on the United States Department of Health and Human Services Office of Inspector General's List of Excluded Individuals and Entities, except when such applicant is listed solely based on a default or delinquency on a student loan as provided in s. 120.82.

This subsection does not apply to an applicant for initial licensure, certification, or registration who was arrested or charged with a felony specified in paragraph (a) or paragraph (b) before July 1, 2009.

- (3) The department shall refuse to renew a license, certificate, or registration of any applicant if the applicant or any principal, officer, agent, managing employee, or affiliated person of the applicant:
 - (a) Has been convicted of, or entered a plea of guilty or nolo contendere to, regardless of adjudication, a felony under chapter 409, chapter 817, or chapter 893, or a similar felony offense committed in another state or jurisdiction, unless the applicant is currently enrolled in a pretrial diversion or drug court program that allows the withdrawal of the plea for that felony upon successful completion of that program. Any such conviction or plea excludes the applicant from licensure renewal unless the sentence and any subsequent period of probation for such conviction or plea ended:
 1. For felonies of the first or second degree, more than 15 years before the date of application.
 2. For felonies of the third degree, more than 10 years before the date of application, except for felonies of the third degree under s. 893.13(6)(a).
 3. For felonies of the third degree under s. 893.13(6)(a), more than 5 years before the date of application.
 - (b) Has been convicted of, or entered a plea of guilty or nolo contendere to, regardless of adjudication, a felony under 21 U.S.C. ss. 801-970, or 42 U.S.C. ss. 1395-1396 since July 1, 2009, unless the sentence and any subsequent period of probation for such conviction or plea ended more than 15 years before the date of the application.
 - (c) Has been terminated for cause from the Florida Medicaid program pursuant to s. 409.913, unless the applicant has been in good standing with the Florida Medicaid program for the most recent 5 years.
 - (d) Has been terminated for cause, pursuant to the appeals procedures established by the state, from any other state Medicaid program, unless the applicant has been in good standing with a state Medicaid program for the most recent 5 years and the termination occurred at least 20 years before the date of the application.
 - (e) Is currently listed on the United States Department of Health and Human Services Office of Inspector General's List of Excluded Individuals and Entities, except when such applicant is listed solely based on a default or delinquency on a student loan as provided in s. 120.82.

This subsection does not apply to an applicant for renewal of licensure, certification, or registration who was arrested or charged with a felony specified in paragraph (a) or paragraph (b) before July 1, 2009.

- (4) Licensed health care practitioners shall report allegations of health care fraud to the department, regardless of the practice setting in which the alleged health care fraud occurred.
- (5) The acceptance by a licensing authority of a licensee's relinquishment of a license which is offered in response to or anticipation of the filing of administrative charges alleging health care fraud or similar charges constitutes the permanent revocation of the license.

Important Note: After acceptance and during enrollment in this program, the student is responsible for notifying the program coordinator of any arrest, regardless of adjudication, that occurs after acceptance through graduation. Failure to promptly notify the Program Coordinator shall be grounds for dismissal from the program.

Readmission Guidelines:

1. A student who withdraws from or earns a grade lower than a "C" in any HSC or STS course will not be permitted to continue in the Surgical Technology Program. A student who does not meet the Core Performance Standards of the program will not be permitted to continue in the program.
2. Applicants who wish to apply for readmission should do so prior to March 1 if planning to enroll in the Fall semester, October 1 if planning to enroll in the Spring semester, and February 1 if planning to enroll in the Summer semester.
3. Readmission to the Surgical Technology Program will be dependent upon available resources.
4. In order to be considered for readmission by the Admissions Committee, the applicant must do the following:
 - a. Submit a written request letter (not e-mail) to the Surgical Services Coordinator/ Program Director presenting evidence to justify readmission.
 - b. Meet current guidelines for admission to the College and the Surgical Technology Program.
5. Readmission may be contingent upon the candidate's agreeing to audit previously completed coursework.
Students may not be re-admitted to the last semester they attended.
6. A student who applies for readmission to the Surgical Technology Program must provide significant evidence, which suggests the potential for future success in the program. This evidence may address such things as unusual circumstances, remedial study, and/or additional preparation.

Surgical Services Transfer Policy:

Applicants who wish to transfer from another Surgical Technology Program to a GCSC Surgical Technology Program must:

- meet all current admission requirements,
- apply at least two months prior to the expected date of enrollment,
- notify the Program Director/Coordinator in writing, stating the anticipated entry date and reason for transfer,
- provide evidence of successful completion of previous core Surgical Technology courses from a CAAHEP-accredited program, and
- provide a letter from the Program Director stating that the student is in good academic and clinical standing and is eligible to return to the Surgical Technology program they wish to transfer from.

Acceptance of any transfer student will be dependent upon available resources. Transferability of GCSC Surgical Technology courses to another institution will be dependent upon the acceptance of the receiving institution.

Surgical Technology Application Requirements

***It is the Applicant's responsibility to make sure their application folder is complete prior to the application deadline.**

_____ **Step 1. New students should apply for General Admission to GCSC – Choose a Planned Course of Study.** Applications are available online at: <https://www.gulfcoast.edu/admissions/index.html>. You may also call or visit GCSC Enrollment Services to obtain information on the college admissions process or call (850) 872-3892. Returning students who have not attended GCSC in the past year must re-apply for admission.

While working on admission to this program, you may choose the Associate of Arts as your major only if you intend to complete that separate degree either before or after this limited access program. To request a major change, visit <https://www.gulfcoast.edu/admissions/forms.html>. Students declaring an unintended major for the sole purpose of receiving financial aid may be subject to penalties including repayment of any financial aid received.

Students already enrolled at GCSC can **change their Major Code** at the Enrollment Services Office; complete the Program Change Form at <https://www.gulfcoast.edu/admissions/forms.html>.

_____ **Step 2. New students complete a free online College Orientation.** This must be completed prior to course registration. If not completed, a "hold" will be placed on the student's account. The online instructions can be found at <https://www.gulfcoast.edu/current-students/index.html/admissions/new-student-orientation/index.html>.

_____ **Step 3. Submit the completed, signed Surgical Technology application. At the top of the application, select the option that corresponds to your program of interest. *Note: The CCC option is ONLY available to current CST applicants; all others must choose the AS Degree option.**

Please submit the following items to the Academic Programs Specialist at HealthSciencesGCSC@gulfcoast.edu:

<input type="checkbox"/>		physical_therapist_assistant_program_info_packet_2024.pdf	1.6M		7/21/23, 2:15 PM	...
<input type="checkbox"/>		physical_therapist_assistant_program_info_packet_2024_ts_ref_page.pdf	2.2M		11/21/23, 3:37 PM	...

- **Proof of age** - Copy of Driver's License or personal ID required
- **2 Personal Reference forms** - References can be from a pastor, family friends, former teachers, or current/past employers. Be sure to sign the top section giving permission to fill out the form. **Original must be mailed to Brittany Page.**
- **Submit a copy of the current CPR certification card and maintain certification throughout the entire program.** Acceptable card must be from an American Heart Association **BLS Healthcare Provider course.**
- ***FOR CURRENT CST APPLICANTS - Proof of current certification as a CST and college transcripts must be submitted** with the external portfolio packet for external credit and/or course substitution consideration. The external credit packet will be sent to you after acceptance and upon enrollment into *STS2954*.

_____ **Step 4. Request OFFICIAL High School transcripts, or GED equivalent with scores, and have them sent to GCSC Enrollment Services Office. Evidence of high school graduation date must be on file to register for classes, per Florida law.** Forms are available in the Enrollment Services Office, online, or at the end of this application packet.

_____ **Step 5. Request OFFICIAL transcripts from all colleges attended, and have them sent to GCSC Enrollment Services.** These must be received and evaluated by Enrollment Services before the application can be considered.

NOTE:

- When applying to the program, if you have any type of degree including a Bachelor's Degree or higher, any course substitutions must be made on an External Credit Evaluation form. You must request this analysis of your transcripts with the Enrollment Services Office.
- In order for credits to transfer, the college or university must be accredited by a regional or nationally accepted accreditation program as approved by GCSC policies as outlined by the Florida State Department of Education and SACS/ CAAHEP (Accreditation Standards). **Please verify that the**

course(s) you will be taking from other institutions (a regionally accredited institution) qualify for transfer prior to enrollment in that course.

_____ **Step 6. Demonstrate competency in Math/Algebra, English, and Reading using one of the following methods:**

Subject	PERT	Accuplacer (CPT)	ACT	SAT	College Course
English	≥ 103	≥ 83	≥ 17	Old: ≥ 440 (verbal) New: ≥ 24	Successful completion of ENC 1101
Reading	≥ 106	≥ 83	≥ 19		
Math/Algebra	≥ 114	≥ 72	≥ 19	Old: ≥ 440 (math) New: ≥ 24	Successful completion of a 3-credit minimum course with the prefix MAC, MGF, or STA

If the applicant wishes to use test scores to demonstrate competency for any of the above, and the test was **not** administered at GCSC, the applicant must have an **official** score report **mailed** to the GCSC Testing Center. Test scores that have been in the student's possession, regardless of whether they are "sealed", stamped, or in a sealed envelope are **not** considered official and will not be accepted. All applicants are responsible for ensuring their scores are received and posted to their GCSC record prior to the application deadline.

_____ **Step 7. Begin Financial Aid, if needed, by visiting <https://www.gulfcoast.edu/tuition-aid/financial-aid>.**

After provisional acceptance into the Surgical Technology program, students are required to complete the following items before the first day of class. Students are responsible for the expenses associated with these items. Specific instructions will be provided in the acceptance packet.

1. Report of Vaccination History to include:
 - a. Hepatitis B Surface Antigen test
 - b. Hepatitis B vaccine series, if the surface antigen is positive (or signed declination waiver)
 - c. PPD Mantoux/TB Test (may require chest radiograph if previously positive PPD Mantoux/TB test)
 - d. MMR (Measles, Mumps, Rubella)
 - e. Varicella (Chicken Pox)
 - f. Tetanus-Diphtheria (Tetanus every 10 years)

****NOTE:** Gulf Coast State College is not requiring a COVID-19 vaccination; however, clinical facilities may require proof of COVID-19 vaccination status prior to student clinical assignments. Satisfactory completion of clinical requirements is a requirement of the program and GCSC does not control the clinical site requirements. Exemptions to clinical site vaccination requirements will occur between the clinical site and the student since GCSC does not have a COVID-19 vaccination requirement.*

2. Copy of current Cardiopulmonary Resuscitation (CPR) certificate (BLS for Healthcare Providers) by the AHA
3. Satisfactory fingerprint/criminal background check (Level II)
4. Interprofessional Healthcare Training (every 2 years)
 - a. HIPAA
 - b. HIV/AIDS
 - c. Prevention of Medical Errors
 - d. Domestic Violence
 - e. Infection Control
 - f. Human Trafficking
 - g. Interprofessional Education
 - h. TB w/Mask Fit
5. Satisfactory physical examination (less than a year old) signed by a licensed physician/health care provider.
6. Satisfactory drug screening results

CST applicants will submit an attestation form from their clinical facility and employer attesting to clinical clearance instead of creating a PreCheck account prior to clinical rotations. The required forms are included in the Clinical Planning Packet and will be sent to you via email after you have been accepted into the program.

Student Planning Guide

Please complete, in full, and submit this form with your application packet. As an Instructor, I want to be sure that you have been fully informed and understand the career field that you have chosen so that you can be successful in the completion of this program. For further information about the profession, please visit the GCSC Surgical Technology program page at <https://www.gulfcoast.edu/academics/academic-division/health-sciences/surgical-technology/index.html> or the Association of Surgical Technologists at www.surgicalassistants.org.

If you still have questions, please contact Brittany Page, Surgical Services Program Coordinator at bpage2@gulfcoast.edu or 850.873.3551.

1. Describe what you can expect to earn as a Surgical Technology.

Per Hour _____ Per Year _____ Call pay if hospital setting? _____

In Florida or locally? _____ Do you want to travel? _____

What about other areas of the country? _____

2. Why do you want to be a Surgical Technology?

3. What are your goals 5 years from now?

BE SURE YOU HAVE THE TIME TO COMMIT TO BE SUCCESSFUL. Our goal is to help you plan for all of the things you will need to succeed. You need to plan for and consider these resources to minimize your stress and be successful. Do you currently have the following?

Family support:

Transportation:

Tuition/fee/supplies:

Living expenses/ bill management:

Computer resources for online segments (computer with a camera, internet access, etc.)

Time Management

To be successful, you will need to allocate the following hours **per day**:

	Low – High
Homework	<u>2 - 3</u> hours
Class/lab/clinical	<u>4 - 8</u> hours
Sleep	<u>6 - 8</u> hours
Exercise/Time for Self	<u>½ - 1</u> hours
Work	_____ hours
Family Time	_____ hours
Eating	_____ hours
Bathing	_____ hours
Traveling to and from school	_____ hours
Chores/Paying Bills	_____ hours
Total Time	<u>24</u> hours

What will be your time challenge?

How will you manage it?

Personal Reference Form

COMPLETED BY STUDENT: I, (PRINT NAME) _____ give permission to _____ to fill out this personal reference for me. I appreciate their candor and understand that this form is confidential. However, Under Federal law entitled the "Family Educational Rights and Privacy Act of 1974", students are given the right to inspect their records including recommendation forms. I _____ do _____ do not waive my rights to review the content of this form. I do release them from any liability regarding their completion of this form. I have supplied the person completing this form with a stamped addressed envelope to the following address: Gulf Coast State College, Attn: Academic Programs Specialist, Health Sciences, Rm. 234, 5230 West Highway 98, Panama City, Florida 32401. Applicant's Signature _____ Date _____

Completed by a person authorized to complete Reference:

1. How long have you known this applicant and in what capacity?

_____ How well do you know the applicant? ___Very Well ___Fairly Well ___Slightly

2. In the healthcare field, healthcare personnel have access to confidential information from charts and files and are required to handle drugs and controlled substances. With this in mind, do you place full confidence in the applicant's integrity? YES _____ NO _____ If no, please explain:

3. Would you allow this individual to provide healthcare for you or your family if you were ill? YES _____ NO _____ If no, please explain:

4. To your knowledge, is there anything that might interfere with or limit the success of this applicant in the healthcare field? _____

5. How do you perceive this person reacting when placed in a stressful situation or working under pressure?

Circle one: Wise Sensible Irrational Impractical Hysterical Other _____

6. Please indicate whether or not you recommend this applicant as being suitable to enter the Healthcare program.

Circle one: RECOMMEND WITH ENTHUSIASM RECOMMEND
RECOMMEND WITH RESERVATIONS DO NOT RECOMMEND

Please check or write in the spaces to indicate the traits that best describe the applicant:

	<i>Above Average</i>	<i>Average</i>	<i>Below Average</i>	<i>No Basis to Judge Applicant</i>
Communication skills, clarity				
Cooperation, team player, gets along w/ others				
Courtesy				
Dependability or Reliability				
Helpful to others, motivated				
Honesty				
Initiative				
Leadership ability				
Maturity, Emotional Stability, Coping, Conflict				
Neatness, Appearance (tidy, clean)				
Organized				
Perseverance, Stamina				
Promptness (responsiveness)				
Quality of Work, Accuracy				
Quantity of Work				
Responsibility				
Seeks help when needed				
Sound decision making				

Signature: _____

(Person Completing Reference)

Position/Title: _____

Address: _____

Phone No.: _____

**GCSC Health Sciences Division
Surgical Technology Program
Personal Reference Form**

COMPLETED BY STUDENT: I, (PRINT NAME) _____ give permission to _____ to fill out this personal reference for me. I appreciate their candor and understand that this form is confidential. However, Under Federal law entitled the "Family Educational Rights and Privacy Act of 1974", students are given the right to inspect their records including recommendation forms. I _____ do _____ do not waive my rights to review the content of this form. I do release them from any liability regarding their completion of this form. I have supplied the person completing this form with a stamped addressed envelope to the following address: Gulf Coast State College, Attn: Academic Programs Specialist, Health Sciences, Rm. 234, 5230 West Highway 98, Panama City, Florida 32401. Applicant's Signature _____
Date _____

Completed by a person authorized to complete Reference:

1. How long have you known this applicant and in what capacity?

_____ How well do you know the applicant? ___ Very Well ___ Fairly Well ___ Slightly

2. In the healthcare field, healthcare personnel have access to confidential information from charts and files and are required to handle drugs and controlled substances. With this in mind, do you place full confidence in the applicant's integrity? YES _____ NO _____ If no, please explain:

3. Would you allow this individual to provide healthcare for you or your family if you were ill?

YES _____ NO _____ If no, please explain:

4. To your knowledge, is there anything that might interfere with or limit the success of this applicant in the healthcare field? _____

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Circle one: RECOMMEND WITH ENTHUSIASM RECOMMEND
RECOMMEND WITH RESERVATIONS DO NOT RECOMMEND

Please check or write in the spaces to indicate the traits that best describe the applicant:

	<i>Above Average</i>	<i>Average</i>	<i>Below Average</i>	<i>No Basis to Judge Applicant</i>
Communication skills, clarity				
Cooperation, team player, gets along w/ others				
Courtesy				
Dependability or Reliability				
Helpful to others, motivated				
Honesty				
Initiative				
Leadership ability				
Maturity, Emotional Stability, Coping, Conflict				
Neatness, Appearance (tidy, clean)				
Organized				
Perseverance, Stamina				
Promptness (responsiveness)				
Quality of Work, Accuracy				
Quantity of Work				
Responsibility				
Seeks help when needed				
Sound decision making				

Signature: _____

(Person Completing Reference)

Position/Title: _____

Address: _____

Phone No.: _____

**NON-EXPERIENCED APPLICANT – OPTION 1
ASSOCIATE IN SCIENCE DEGREE - COURSE REQUIREMENTS and CURRICULUM PLAN**

Courses that may be taken prior to entering *OR* during the Surgical Technology Program and must be completed with a "C", or higher, are indicated below. Students are *strongly encouraged* to take as many of these courses as possible *prior* to entering the Surgical Technology Program.

GENERAL EDUCATION REQUIREMENTS

BSC 2085	Anatomy and Physiology I	3 credits	Required completion before Semester 1
BSC 2085L	Anatomy and Physiology I Lab	1 credit	Required completion before Semester 1
HSC1531	Medical Terminology	2 credits	Required completion before Semester 1
BSC 2086	Human Anatomy and Physiology II	3 credits	*May be taken Semester 1
BSC 2086L	Human Anatomy and Physiology II Lab	1 credit	*May be taken Semester 1
XXX XXXX	College-level Math (MAC, MGF, or STA prefix)	3 credits	Required completion before Semester 1
XXX XXXX	POS 2041 American National Government or AMH 2020 United States History II	3 credits	Required completion before Semester 1
ENC 1101	English Composition I	3 credits	Required completion before Semester 1
XXX XXXX	Course in Humanities I, II, or III (designated by • in College Catalog)	3 credits	*May be taken Semester 4
PSY 2012	Psychology or SYG 2000 Sociology	3 credits	*May be taken in Semester 3
TOTAL GENERAL EDUCATION		23 credits	

SURGICAL TECHNOLOGY CORE COURSES

Course	CRN	Course Name	Credits	Semester Credits
Semester 1: (Fall)	HSC 1000 HSC 1000L HSC 2520	Orientation to Perioperative Services Orientation to Perioperative Services Lab Microbiology for Perioperative Services *BSC 2086 and BSC 2086L may be taken this semester for an additional 4 credits.	3 1 3	7 -11
Semester 2: (Spring)	STS 1310 STS 1310L STS 1340C STS 1940C	Surgical Techniques and Procedures Surgical Techniques and Procedures Lab Pharmacology and Anesthesia Intro to Surgery Clinical	5 2 3 2	12
Semester 3: (Summer)	STS 2323 STS 2323L STS 2361 STS 2944C STS 2953	Surgical Procedures I Surgical Simulation Lab I The Art of Teamwork in Surgery Surgical Clinical I Surgical Technologist Portfolio I *PSY2012 OR SYG2000 may be taken this semester for an additional 3 credits.	4 1 1 3 1	10 - 13
Semester 4: (Fall)	STS 2324 STS 2324L STS 2365 STS 2945C STS 2936 STS 2954	Surgical Procedures II Surgical Procedures II Lab Professional Skills for the OR Team Surgical Clinical II Surgical Certification Symposium Surgical Technologist Portfolio II	3 1 1 3 1 2 1	12
Total Credits				64

GRADUATION CRITERIA

Graduation criteria include the successful completion of all program didactic and clinical objectives as published, satisfactory completion of any financial/administrative obligation to Gulf Coast State College, and satisfactory completion of the eligibility requirements for applying to take the National Certifying Examination for Surgical Technologists administered by the National Board of Surgical Technologists and Surgical Assistants (NBSTSA). Students who complete the program successfully meeting all criteria will be awarded an Associate in Science - Surgical Services, Surgical Technology specialization.

The following didactic and clinical criteria must be met:

1. Continuous, full-time study (Core ST Classes) and clinical practicum that may include additional hours as needed to meet the requirements for graduation as outlined below under item 3. The program length is 17 months.
2. Grade point average (GPA) of 2.0 (C, 70%) or greater for each required program course and "Satisfactory" and/or "Understands standards and meets expectations" for each clinical practicum objective.
3. Clinical Case Requirements for successful program completion as defined in the Core Curriculum for Surgical Technology, 6th Edition:
 - A. *The total number of cases the student must complete is 120.*
 - B. Students are required to complete 30 cases in General Surgery. Twenty of the cases must be in the First Scrub Role
 - C. Students are required to complete 90 cases in various surgical specialties. Sixty of the cases must be in the First Scrub Role and evenly distributed between a minimum of 5 surgical specialties. However, 15 is the maximum number of cases that can be counted in any one surgical specialty.
 - i. ****Note:** 10 Diagnostic endoscopy cases and 5 vaginal deliveries which count in the second scrub role may be included in this count. Diagnostic endoscopy cases and vaginal deliveries are NOT required.
4. In addition to the 120 cases required for graduation as defined in the Core Curriculum for Surgical Technology, 6th Edition, the GCSC Surgical Technology Program requires an additional 20 cases to be completed for a total of 140 cases.
 - i. **** Please note:** Only cases in which the student is able to perform the first scrub role or second scrub role count towards the 140 procedure requirements.
 - ii. Second Scrub/Assistant role: Scrubbed in but did not complete all of the 5 criteria of the first scrub role or functioned as a 2nd assistant for the surgeon (sponging, suctioning, cutting suture, holding retractors, driving the camera, etc.)
 - iii. Procedures scrubbed that do not meet the criteria of performance will be counted as additional observation cases.
5. Completion of the Certification Exam.

**GULF COAST STATE COLLEGE
SURGICAL TECHNOLOGY PROGRAM
FEE SCHEDULE****

	<u>In-State</u>	<u>Out-of-State</u>
<u>ENROLLMENT FEES</u>		
Placement Tests (if needed)	\$ 7.50	\$ 7.50
GCSC - application fee (new students)	\$ 10.00	\$ 10.00
Criminal Background Check (Level II)	\$ 85.00	\$ 85.00
PreCheck: Drug Screening/Compliance Tracker	\$ 75.00	\$ 75.00
Interprofessional Healthcare Training	\$ 120.00	\$ 120.00
<u>TEXTBOOK FEES</u>		
Textbooks, the list provided (approx.)		
Required texts	\$1,000.00	\$1,000.00
<u>ASSOCIATION DUES</u>		
Association Surgical Technology Student Fee	\$ 45.00	\$ 45.00
<u>TUITION FEES</u>		
	(\$98.75/cc)	(\$359.71/cc)
AS Degree (64 college credits including Gen Ed courses)	\$ 6,327.00	\$ 23,028.44
<u>LAB FEES</u> (includes student accident/liability insurance)		
	\$ 835.00	\$ 835.00
<u>SUPPLIES/UNIFORMS</u>		
	\$ 350.00**	\$ 350.00
<u>TOTAL PROGRAM FEES (APPROX.)</u>	\$8,847.50	\$25,548.94

Fee schedule includes approximate fees for the entire program. See current information available in the Enrollment Services Office. Anyone requiring financial aid must initiate arrangements with the Financial Aid Office. Refund policy is outlined in the current Gulf Coast State College Catalog.

** Fees listed above are based on the 2022-2023 academic year and are subject to change without notice due to price changes from the other requirements, manufacturer, or provider.