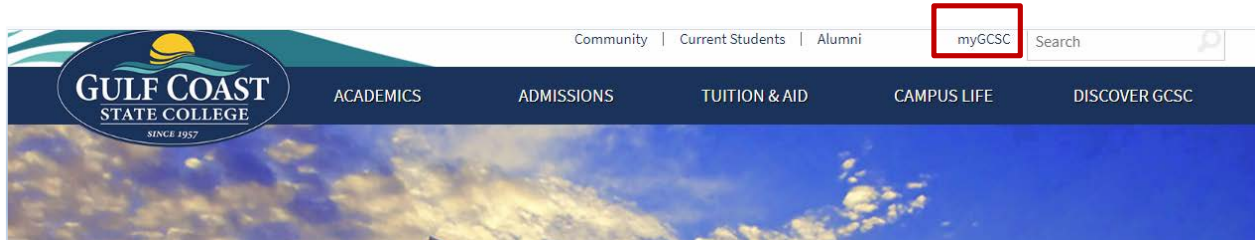


## Student Registration through My Student Dashboard



1. Navigate to [gulfcoast.edu](http://gulfcoast.edu) and click on the **myGCSC** link.

# MYGCSC LOGIN

**User ID (students use Axxxxxxxx)**

**Password**

[Student User ID Lookup](#)



Login

Change Password

User Self Service

**Instructions**

- **New students:** click "User Self Service"
- **Forgotten password:** click "User Self Service"
- **Unlock user account:** click "User Self Service"
- **Change password:** click "Change Password"

2. Login using your Student ID # (A00XXXXXX) and Password (default password is your 6 digit birthdate, in MMDDYY format. Example: February 14, 2000 is 021400).



# Welcome to MYGCSC

Logged in as: [redacted] | [Log Out](#)

[Manage Your Account Settings](#)

## Notices

For the most up-to-date information regarding the college please visit the [GCSC COVID-19 Website](#) and check your GCSC email for the most recent message from President Holdnak.

Lighthouse scheduled maintenance occurs Saturdays from 12:00am to 4:00am. Lighthouse is unavailable during these times.



3. Click on **“My Student Dashboard”**.

## My Student Dashboard



Hello [redacted]

Welcome to Lighthouse and My Student Dashboard! Access your information from the links in **BOLD** below.

- Student Profile  
See your academic records, contact information, degree, and courses in which you are currently registered.
- **Registration**  
Plan your class schedule, check your registration status, and add or drop classes.
- Financial Aid  
Learn more about your grants, scholarships, and loans.
- Student Employment  
Apply to work on campus or check your status as a student employee.
- Student Employee Timesheet  
Find your student employment timesheets and paystubs.

If you have any questions about your records, please use the following links for contacting the correct office.

- Student Profile [advising@gulfcoast.edu](mailto:advising@gulfcoast.edu).
- Registration [enrollmentservices@gulfcoast.edu](mailto:enrollmentservices@gulfcoast.edu).
- Financial Aid [fa@gulfcoast.edu](mailto:fa@gulfcoast.edu).
- Student Employment [fa@gulfcoast.edu](mailto:fa@gulfcoast.edu).
- Student Employee Timesheet [mbanks@gulfcoast.edu](mailto:mbanks@gulfcoast.edu).
- Student Employee Paycheck [erussell1@gulfcoast.edu](mailto:erussell1@gulfcoast.edu).

4. Click on **“Registration”**.

Welcome, [redacted], to the GCSC Lighthouse System!

Find a page...

Home > Student > Registration

Personal Information Student Financial Aid Faculty Services Employee

<b>Admissions</b> Review Existing Applications	<b>Registration</b> Check your registration status, class schedule and add or drop classes	<b>Student Records</b> View your holds, grades, transcripts, degree evaluations and enrollment verifications	<b>Student Account</b> View your account summaries, statement/payment history and tax information
<ul style="list-style-type: none"><li>Plan Your Schedule <b>New!!!</b></li><li>Check My Bill</li><li>Gulf Coast Bookstore Online</li><li>Select Term</li></ul>	<ul style="list-style-type: none"><li><b>Registration/Drop/Add</b></li><li>Look Up Classes</li><li>Week at a Glance</li></ul>	<ul style="list-style-type: none"><li>Concise Student Schedule</li><li>Student Detail Schedule</li><li>Courses in Progress</li></ul>	
<b>Student Training</b> Links to GCSC Training Options	<b>Foundation Scholarships</b> Apply for GCSC Foundation scholarships	<b>Surveys, Polls and Elections</b>	<b>Admissions Forms</b>

5. Once in the GCSC Lighthouse System, click on “**Registration/Drop/Add**”.

Search by Term:

Summer 2020 (View only) . . . . . May 06, 2020-Jul 31, 2020

None

Spring 2021 (View only) . . . . . Jan 06, 2021-May 07, 2021

Non-Credit Corp Summer 2020 . . . . . May 08, 2020-Aug 06, 2020

Non-Credit Corp CI Spring 2020 . . . . . Jan 01, 2020-May 07, 2020

Fall 2020 (View only) . . . . . Aug 17, 2020-Dec 11, 2020


**Summer 2020 (View only) . . . . . May 06, 2020-Jul 31, 2020**

Spring 2020 (View only) . . . . . Jan 06, 2020-May 01, 2020

Submit Reset

6. Select the Appropriate Term that you want to register for.

- Make sure you select the regular Fall, Spring, and Summer and **NOT** the “Non-Credit Corp” terms.

 Important: Please confirm these courses are required in your program of study. If you are receiving financial aid or veteran benefits, courses not required for graduation from your program of study will not be included when calculating aid or VA payments.

**Add Classes Worksheet**



CRNs

7. Click **“Class Search”**.

## Look Up Classes


[Home](#) > Look Up Classes

**Lighthouse scheduled maintenance occurs Saturdays from 12:00 AM to 4:00 AM. Lighthouse is unavailable during these times.**

To select more than one subject:

- Multiple contiguous subjects - click the first subject then hold down the "Shift" key and click the last subject
- Multiple non-contiguous subjects - hold down the "Ctrl" key and click each subject you want to select.

 Important: Please confirm these courses are required in your program of study. If you are receiving financial aid or veteran benefits, courses not included when calculating aid or VA payments.

**Subject:**

- ACG-Accounting
- AMH-American History
- AML-American Literature
- ANT-Anthropology
- ARH-Art History
- ART-Art
- ASC-Aviation Science: General
- BSC-Biological Sciences**
- CGS-Computer General Studies
- CHM-Chemistry

Before searching for your preferred course, please look at the **Registration Guidelines** at the top. It includes valuable information about your enrollment and services we offer

here at GCSC as well as the deadline for changing programs and establishing residency.

8. Find your courses by finding the Course Subject (aka prefix), then click “**Course Search**”.

- In this example, we are looking for BSC 2085 with “BSC” being the Subject/Prefix.

Summer 2020		
BSC-Biological Sciences		
1020	Human Biology	<a href="#">View Sections</a>
2085	Human Anat/Phy I	<a href="#">View Sections</a>
2085L	Human Anat/Phy I Lab	<a href="#">View Sections</a>
2086	Human Anat/Phy II	<a href="#">View Sections</a>
2086L	Human Anat/Phy II Lab	<a href="#">View Sections</a>
2949	COOP Biology	<a href="#">View Sections</a>

9. Click “**View Sections**” next to the course number you want to register for.

- For our BSC 2085 example, “2085” is our desired course, so we will click “**View Sections**” next to that course number.

LIGHTHOUSE Sign Out | Help

Browse Find a page...

<input type="checkbox"/>	10270	BSC 2085	0	1	3.000	Human Anatomy and Physiology I	NW	08:00 am-09:15 am	32	4	28	Gregory J. Robinson (E)	01/04-05/03	PC-NSB 0145	Core Course for General Education Course and AA Course- Adv & Professional
<input type="checkbox"/>	10271	BSC 2085	0	1	3.000	Human Anatomy and Physiology I	NW	05:00 pm-06:15 pm	32	6	26	Dana M Hutchinson (E)	01/04-05/03	PC-NSB 0145	Core Course for General Ed and General Education Course and AA Course- Adv & Professional
<input type="checkbox"/>	10272	BSC 2085	0	1	3.000	Human Anatomy and Physiology I	TR	02:00 pm-03:15 pm	32	6	26	James H Sheetz (E)	01/04-05/03	PC-NSB 0145	Core Course for General Ed and General Education Course and AA Course- Adv & Professional
<input checked="" type="checkbox"/>	10274	BSC 2085	0	1	3.000	Human Anatomy and Physiology I	TBA		40	13	27	Fledia P Ellis (E)	01/04-05/03	WEB	Core Course for General Ed and General Education Course and AA Course- Adv & Professional
<input type="checkbox"/>	10276	BSC 2085L	0	1	1.000	Human Anatomy and Physiology I Laboratory	T	04:00 pm-05:50 pm	22	6	16	TBA	01/04-05/03	PC-NSA 0100	AA Course- Adv & Professional
<input type="checkbox"/>	10277	BSC 2085L	0	1	1.000	Human Anatomy and Physiology I Laboratory	R	06:30 pm-08:20 pm	22	1	21	Jahny W Wade (E)	01/04-05/03	PC-NSA 0100	AA Course- Adv & Professional
<input type="checkbox"/>	10278	BSC 2085L	0	1	1.000	Human Anatomy and Physiology I Laboratory	T	02:00 pm-03:50 pm	22	6	16	TBA	01/04-05/03	PC-NSA 0100	AA Course- Adv & Professional
<input type="checkbox"/>	10279	BSC 2085L	0	1	1.000	Human Anatomy and Physiology I Laboratory	M	10:00 am-11:50 am	22	9	13	Iman I. Elkomy (E)	01/04-05/03	PC-NSA 0100	AA Course- Adv & Professional
<input type="checkbox"/>	10280	BSC 2085L	0	1	1.000	Human Anatomy and Physiology I Laboratory	R	10:00 am-11:50 am	22	8	14	Mary S Smith (E)	01/04-05/03	PC-NSA 0100	AA Course- Adv & Professional
<input type="checkbox"/>	10281	BSC 2085L	0	1	1.000	Human Anatomy and Physiology I Laboratory	R	08:00 am-09:50 am	22	16	6	Mary S Smith (E)	01/04-05/03	PC-NSA 0100	AA Course- Adv & Professional
<input type="checkbox"/>	10283	BSC 2085L	0	1	1.000	Human Anatomy and Physiology I Laboratory	R	12:00 pm-01:50 pm	22	10	12	Mary S Smith (E)	01/04-05/03	PC-NSA 0100	AA Course- Adv & Professional
<input type="checkbox"/>	10284	BSC 2085L	0	1	1.000	Human Anatomy and Physiology I Laboratory	R	02:00 pm-03:50 pm	22	4	18	Dennis M Smith (E)	01/04-05/03	PC-NSA 0100	AA Course- Adv & Professional
<input checked="" type="checkbox"/>	10285	BSC 2085L	0	1	1.000	Human Anatomy and Physiology I Laboratory	W	06:30 pm-08:20 pm	22	8	14	Dana M Hutchinson (E)	01/04-05/03	PC-NSA 0100	AA Course- Adv & Professional
<input type="checkbox"/>	10288	BSC 2085L	0	1	1.000	Human Anatomy and Physiology I Laboratory	S	08:00 am-02:00 pm	22	6	16	Fauzia Bhatti (E)	01/04-05/03	PC-NSA 0100	AA Course- Adv & Professional

[Week at a Glance](#) | 
 [Student Detail Schedule](#) | 
 [View Fee Assessment](#)

10. Register for the classes you want by clicking the check box and then clicking "Register".

- For Co-Req science courses, such as BSC 2085 and BSC 2085L, MAKE SURE you have checkmarks in both boxes for your preferred sections before clicking "Register" or you will receive an error message for missing pre-reqs.

**LIGHTHOUSE** Sign Out | Help

Browse

Personal Information | **Student** | Financial Aid | Faculty Services | Employee Find a page...

## Add or Drop Classes

Home > Add or Drop Classes

**Important:** Please confirm these courses are required in your program of study. If you are receiving financial aid or veteran benefits, courses not required for graduation from your program of study will not be included when calculating aid or VA payments.

**Current Schedule**

Status	Action	CRN	Subj	Course	Sec	Level	Cred	Grade Mode	Title
***Web Registered*** on Jun 06, 2019	None	B1035	BSC	2085	0	Undergraduate	3.000	Standard Letter	Human Anatomy and Physiology I
***Web Registered*** on Jun 06, 2019	None	B1057	BSC	2085L	0	Undergraduate	1.000	Standard Letter	Human Anatomy and Physiology I Laboratory

Total Credit Hours: 4,000  
 Billing Hours: 4,000  
 Minimum Hours: 0,000  
 Maximum Hours: 18,000  
 Date: Jun 06, 2019 12:28 pm

**Add Classes Worksheet**

CRNs

[View Holds](#) | [Change Class Options](#) | [Registration Fee Assessment](#) | [Gulf Coast Bookstore Online](#)

11. This screen indicates that courses were successfully placed on your schedule OR if there are errors preventing them from being added to your schedule. These errors will appear with a red exclamation mark (!) with a description of the error and affected course(s). You can also drop courses here during Registration/Drop/Add period by using the **“Action”** drop down menu, selecting **“WEB Drop/Delete”** and clicking **“Submit Changes”**.