

**AGENDA REGULAR
MEETING
DISTRICT BOARD OF TRUSTEES
GULF COAST STATE COLLEGE**

JUNE 27, 2024

10 a.m.

**William C. Cramer, Jr. Seminar Room
Room #306**

Vision

Gulf Coast State College will deliver life-changing learning opportunities and will join as a full partner in dynamic cultural and economic development of the region.

Mission

Gulf Coast State College holds students and community of central importance. The College provides many opportunities for learning and offers a range of programs and services to help students become well-educated, productive citizens. The College is equally dedicated to collaborating with the community to help create or improve economic well-being and to offer the space of the College for social dialog, events of art and culture, and other moments that enhance our quality of life.

1. General Functions

- 1.1 Call to Order
- 1.2 Invocation
- 1.3 Pledge of Allegiance
- 1.4 Welcome to Guests
- 1.5 Hearing of Citizens
 - 1.5.1 Lab Fees for 2024-2025
- 1.6 Special Presentations

2. District Board of Trustees

- 2.1 Trustee Comments
- 2.2 Report from Board Attorney
 - 2.2.1 Presidents Evaluation
- 2.3 GCSC Foundation, Inc. President's Update
- 2.4 Honorary Trustee Updates
 - 2.4.1 Update from Commander Foster, United States Navy
 - 2.4.2 Update from Colonel Harwood, Tyndall Air Force Base
- 2.5 Next Meeting of the District Board of Trustees, 10 a.m., Thursday, July 25, 2024, William C. Cramer, Jr. Seminar Room

3. Focus on Students and Programs

- 3.1 Student Government Association (SGA) Report: Ms. Beote, President

3.2 Program Focus

4. **Consent Agenda**

The items on the consent agenda are routine business, state directives, and/or compliance items and are not expected to require discussion before action. Items will be enacted by one motion. Any trustee can request a topic to be removed from the consent agenda and discussed further for separate action.

- 4.1 Approval of Minutes of the Regular Meeting of May 16, 2024
- 4.2 Approval of Personnel Recommendations
- 4.3 Approval of Contract Ratifications
- 4.4 Approval of Monthly and Biweekly Overloads/Adjunct Pay
- 4.5 Review and Approval of Purchase Order Activity from May 1- May 31, 2024 Expenditure Report
- 4.6 Approval of 2024-25 Restricted Current Fund (**Fund 2**) Budgets
 - Veterans Business Outreach Center
- 4.7 Approval of 2024-25 Auxiliary Fund (**Fund 3**) Budgets
 - Bookstore
 - Continuing Education
 - Auxiliary Athletics
- 4.8 Approval of 2024-25 Loan and Endowment Fund (**Fund 4**) Budget
 - Short-Term Tuition Payment Plan
- 4.9 Approval of 2024-25 Scholarship Fund (**Fund 5**) Budgets
 - Supplemental Educational Opportunity Grant
 - PELL Grant (2023-24)
 - PELL Grant (2024-25)
 - Iraq & Afghanistan Service Grant
 - Florida Academic Scholar Grant
 - Florida Top Scholar Grant
 - Florida Vocational Gold Seal Grant
 - Florida Medallion Grant
 - Florida Student Assistant Grant
 - Florida Student Assistant Grant – Career Education
 - Florida Children of Deceased/Disabled Veterans Grant
 - Florida First Generation Matching Grant
 - Florida Honorably Discharged Assistance Grant
 - Florida Law Enforcement Scholarships
 - Florida Open Door Grants
 - Student Financial Aid Fees
 - Student Financial Aid Fees – PSAV
 - SGA Athletics Scholarships
 - Baseball Scholarships
 - Cross-Country Scholarships
 - Softball Scholarships
 - Men’s Basketball Scholarships
 - Women’s Basketball Scholarships
 - Volleyball Scholarships

- GCSC General Scholarships
 - GCSC Foundation Need-Based Scholarships
 - GCSC Foundation Military Scholarships
 - GCSC Pathways to Success Scholarships
 - GCSC Foundation Certificate Grant
 - GCSC Foundation Last Mile Scholarships
 - GCSC Foundation Dream Keepers Scholarships
 - GCSC Guarantee Scholarships
 - Simply Health BSN Scholarships
- 4.10 Approval to Serve as Fiscal Agent for Programs/Entities Accounted for in the Agency Fund (**Fund 6**) Budgets
- CareerSource Gulf Coast
 - Federal Stafford Direct Loan Program
- 4.11 Approval of 2024-25 Unexpended Plant Fund (**Fund 7**) Budgets
- Student Capital Improvement Fees
 - Student Technology Fees
 - Capital Outlay & Debt Service State Appropriation
 - Fixed Capital Outlay STEM State Appropriation
- 4.12 Approval of 2024-25 Debt Service Plant Fund (**Fund 8**) Budget
- Capital Outlay Debt Service
- 4.13 Final Approval of Manual of Policy Changes
- MOP 4.017 Examinations
 - MOP 4.025 User Fees and Fines Waiver
 - MOP 5.056 Delinquent Accounts, Bad Checks, and Other Financial Obligations
 - MOP 5.085 Insurance
 - MOP 5.245 Gambling
 - MOP 7.022 Financial Aid and Veteran Deferrals
 - MOP 7.027 Short-Term Tuition Payment Plan
 - MOP 7.030 Student Insurance
 - MOP 7.112 User Fees, Fines, and Fine Waivers
- 4.14 Approval of Foundation Use of College Facilities for 2024-25
- 4.15 Approval of Disposal of Inventoried Property

5. Action Agenda

- 5.1 Proposed Lab Fee Changes for 2024-25
- 5.2 Recommendation to Award Contract in Response to ITB #11-2023/2024 Sidewalk Corridor Project
- 5.3 Approval of Change Order #1 to Burke Construction Group Contract for Phase IV (Natural Sciences) and Phase V (Wellness) Parking Project
- 5.4 Recommendation to Award Contracts Subsequent to July 1, 2024 in Response to RFP #1 - 2024/2025 Hurricane Loss Mitigation Program (Mobile Home Tie Down Program) Florida Department of Emergency Management Grant
- 5.5 Approval to Write Off Delinquent Accounts in Accordance with College Policy
- College staff will request approval to write-off delinquent accounts that are now two years old in accordance with college policy. Collection efforts, including holds placed on all college documents and the employment of the services of collection agencies will continue.

- 5.6 Approval of Amendment to the Unrestricted Current Fund (**Fund 1**) 2023-24
- 5.7 Approval of 2024-25 College Unrestricted Current Fund (“Fund 1 or General Operating Fund”) Budget
 - The proposed 2024-25 budget for the college’s Unrestricted Current Fund (Fund 1) will be presented to the full board for approval with any changes recommended by the DBOIT budget committee, which will have met on June 13, 2024.
- 5.8 Approval of State of Florida Division of Emergency Management Statewide Mutual Aid Agreement
- 5.9 Approval of Change Order #5 to the Burke Construction Group Natural Sciences Contract
- 5.10 Approval of Wellness Building Bleachers
- 5.11 Tentative Approval of MOP 6.020 Career Service Personnel
- 5.12 Tentative Approval of Manual of Policy 6.070 Leave
 - MOP 6.067 Holiday Pay Exception
 - MOP 6.068 Bereavement Leave
 - MOP 6.069 Employee Leave for Domestic Violence
 - MOP 6.071 Professional Leave and Sabbatical Leave
 - MOP 6.073 Military Leave
 - MOP 6.074 Personal Leave with Pay
 - MOP 6.075 Sick Leave
 - MOP 6.076 Family and Medical Leave
 - MOP 6.077 Maximum Extent of Leave
 - MOP 6.078 Administrative Leave for Court Purposes
 - MOP 6.079 Administrative Leave
 - MOP 6.080 Personal Leave Without Pay
- 5.13 General Education Review
- 6. Informational Items**
 - 6.1 Actual Revenues and Expenses compared to Budget for Most Recent Account Period and Year-to-Date
 - 6.2 Natural Sciences Building Construction Update (*formerly known as STEM*)
 - 6.2.1 College Staff Building Progress Report for May 2024
 - 6.2.2 Builder’s Update for May 2024
 - 6.2.3 Direct Materials Purchases and Financial Summary as of May 31, 2024
 - 6.3 President’s Report
- 7. Good of the Order**
- 8. Adjournment**