

MINUTES
REGULAR MEETING
DISTRICT BOARD OF TRUSTEES
GULF COAST STATE COLLEGE
April 23, 2026

10:00 a.m. (CST)

Chair Bulger called the regular meeting to order at 10:00 a.m. at the Panama City main campus. Those in attendance and constituting a quorum were:

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| Members Present | Boyd Bulger, Bill Cramer, Jr., Frank Hall, Ted Howell, David Powell, Mark Sheldon, Floyd Skinner |
| Other | Glen McDonald, President of Gulf Coast State College, Holly Melzer, Board Attorney |
| Absent | Ms. Tricia Berry, Mr. Joe Tannehill |
| 1. Call to Order | 1.1 Chair Bulger called the meeting to order at 10:00 a.m. |
| Invocation | 1.2 Ms. Melzer gave the invocation. |
| Pledge of Allegiance | 1.3 Mr. Powell led the pledge of allegiance to the American flag. |
| Welcome Guests | 1.4 Chair Bulger welcomed the new Board Members, Trustee Howell, and Trustee Sheldon. He also welcomed guests: Mr. John Skaggs, NSA, Mr. Steve Mahall, Tyndall AFB, Mr. John Meyer, President, Gulf Coast State Foundation; Dr. Cheryl Flax-Hyman, Executive Vice-president; Dr. Holly Kuehner, Vice President of Academic Affairs; Ms. Savannah Blazer, Chair Professional Employee Council; Brian Ballif, Chair, Faculty Senate; Alexander Poncel, President of Student Government Association, and Mr. John Mercer, Vice-President, Administration and Finance. |
| Hearing of Citizens | 1.5 No citizens answered the call to appear before the board. |
| Special Presentation | 1.6 Ms. Lauren Campbell, GCSC Foundation announced the following donations:

6.1.1 \$10,000 from R.J. Gorman Contracting for the Gorman Future Leader's Scholarship, presented by Jacob Gorman and Cristine Bryant.
\$13,387 from The St. Joe Community Foundation for the First-Generation Scholarship Student Match, presented by April Wilkes, Executive Director of The St. Joe Community Foundation.

6.1.2 Athletic Director, Mike Kandler introduced the GCSC Men's Basketball team, highlighting their achievements and noted that the program's success reflects the Board's continued investment in athletics.

6.1.3 Coach Rory Kuhn introduced the GCSC Women's Basketball team, highlighting their advancement to the state level and emphasizing the positive impact the Board's support has on student success. |
| 2. Trustee Comments | 2.1 Mr. Cramer reported on the Florida College System Council of Trustees quarterly meeting, including updates on the legislative session, trustee confirmations, budget matters, and a special session scheduled for April 28, 2026. |

Mr. Bulger commended the Men's and Women's Basketball teams for their professionalism and confidence, noting the strong leadership and mentorship they receive.

Attorney's Report 2.2 Ms. Melzer provided an update regarding the Addendum to purchase and sale contract with Hannah Avenue, LLC relating to the Hathaway Inn and surrounding properties, stating that terms have reverted back to the original contract. She also reported that mediation with Burke Construction regarding damages is scheduled for May 12, 2026. An update will be provided at the May 28, 2026 board meeting.

GCSC Foundation, Inc. President's Update 2.3 Mr. Meyer, President GCSC Foundation provided an update on the Foundation activities, including the Golf Tournament at Camp Creek, which sold out with 36 teams (144 golfers). Mr. Meyer reported that the Foundation is on track for a net record profit. Estimated gross income of \$136,900 and estimated net income of \$81,000.

Total Assets as of 3/31/2026 \$40,157,368.91
Total Contributions to the Foundation since 7/1/2025 \$1,641,563.44
Total Investment Income to the Foundation since 7/1/2025 \$3,123,258.85
Total Gulf Coast Guarantee Funds pledged since 7/1/2021 \$4,982,898.84
Total Scholarships awarded to Students since 7/1/2025 \$ 1,472,354.94

Honorary Trustee Updates 2.4 Mr. Skaggs, Community Liaison, NSA stated that Commander Oliveria sends his regrets due to a power outage. He shared that the NSA Fire and Rescue is assisting Bay County with emergency response, and NSA is partnering with the Bay County Sheriff's Office on warrant services. He also noted April as the Month of the Military Child, with outreach occurring in local schools.

Mr. Steve Mihal, TAFB provided updates on the new Base facilities, including a bowling alley, library, arts and craft center, community commons, chapel, and a fire station. He also highlighted the value of GCSC being a part of the Base Education Office, and announced an upcoming Education Fair on June 11, 2026.

Next DBOT Meeting 2.5 The regular meeting of the District Board of Trustees is scheduled for Thursday, May 28, 2026, at the Gulf Franklin Campus, 10:00 a.m. (EST).

3. SGA Report 3.1 Mr. Poncel provided updates on recent student events, including yoga, Spring Fling, and the Florida Leadership Conference. He noted that Dr. Josh Brunson received the Advisor of the Year award at the state level.

4. Consent Agenda Chair Bulger asked if any items should be removed from the Consent Agenda for further discussion. No items were removed.

- 4.1 Approval of Regular Minutes February 26, 2026
- 4.2 Approval of Personnel Recommendations/Renewal of Annual 9-month contracts
- 4.3 Approval of Contract Ratifications
- 4.4 Approval of Monthly and Biweekly Overloads/Adjunct Pay
- 4.5 Approval of Expenditure Report February 1 – March 31, 2026
- 4.6 Disposal of Inventoried Property

Mr. Powell made a motion to approve consent items 4.1- 4.6. Mr. Skinner seconded, and the vote passed unanimously. Motion carried.

5. Action Items

Program Closure

5.1 Dr. Cheryl Flax-Hyman presented the proposed closure of the Central Sterile Processing Technologist CCC program.

Mr. Hall motioned to approve 5.1 as stated. Mr. Skinner seconded. The vote passed unanimously. Motion carried.

Tentative Approval of Manual of Policy Changes - Library

5.2 Dr. Holly Kuehner presented the tentative approval of Manual of Policy changes to Library Patron Records.

Mr. Cramer motioned to approve 5.2 as stated. Mr. Hall seconded. The vote passed unanimously. Motion carried.

6. Informational Items

Actual YTD Revenues/Expenses

6.1 Mr. Mercer presented the year-to-date financials and responded to Board questions.

Construction Updates

6.2 Mr. Parker provided updates.

6.2.1 Nursing Simulation Center - biweekly meetings continue with Reliant South and DAG Architects. Removal of the fire pump requirement has reduced costs and future maintenance expenses.

6.2.2 Gulf Franklin Multi-Purpose Classroom Shelter – Weekly meetings continue with White’s Construction. GMP bids are in progress and updates will be presented in the May meeting.

Lodging and Acceptance of GCSC

6.3 Mr. Mercer reported a clean audit for the fiscal year ending June 30, 2025.

Lodging and Acceptance GCSC Foundation

6.4 Mr. Mercer gave a report that the Foundation received an unqualified (clean) audit.

President’s Report

6.5 President McDonald reiterated that the College received a clean audit from the Florida Auditor General. He noted the March 23rd out-brief, and that Chairman Bulger attended.

Additional highlights in the President’s Report:

-GCSC named a 2025 All-Star Training Center by the American Heart Association.

-Florida Veteran’s Business Outreach Center selected as the top VBOC among 31 offices nationwide.

-Dr. Josh Brunson recognized as Region One Advisor of the Year.

-Legislative update on Florida College System budget.

-Athletics update - Men's baseball is 29-17 and leading the panhandle conference, they will play #3 in the Nation. Women's softball is 37-15 and are currently 3rd in the Panhandle Conference.

7. **Good of the Order** 7.0 Mr. Bulger presented Good of the Order.

8. **Adjournment** 8.0 Meeting adjourned at 10:59 a.m.

Sean McDermott *5-28-26*
Secretary Date

Boyd K. Bulger *5/28/2026*
Chair, District Board of Trustees Date