

MINUTES
REGULAR MEETING
DISTRICT BOARD OF TRUSTEES
GULF COAST STATE COLLEGE
June 25, 2026

10:00 a.m. (CST)

Chair Bulger called the regular meeting to order at 10:00 a.m. at the Panama City main campus. Those in attendance and constituting a quorum were:

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| Members Present | Boyd Bulger, Tricia Berry, Bill Cramer, Jr., Frank Hall, Ted Howell, David Powell, Mark Sheldon, Floyd Skinner, Joe Tannehill |
| Other | Glen McDonald, President of Gulf Coast State College, |
| Absent | Ms. Holly Melzer, Board Attorney |
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| 1. Call to Order | 1.1 Chair Bulger called the meeting to order at 10:00 a.m. |
| Invocation | 1.2 Mr. Tannehill gave the invocation. |
| Pledge of Allegiance | 1.3 Mr. Sheldon led the pledge of allegiance to the American flag. |
| Welcome Guests | 1.4 Chair Bulger welcomed guests: Sgt. Ghent, Tyndall AFB, Mr. Joe Holt, President, Gulf Coast State Foundation; Dr. Cheryl Flax-Hyman, Executive Vice-president; Dr. Holly Kuehner, Vice President of Academic Affairs; Ms. Savannah Blazer, Chair Professional Employee Council; Sarah Pilcher, Chair, Faculty Senate; Josh Bronson, Coordinator of Student Activities, and Mr. John Mercer, Vice-President, Administration and Finance. |
| Hearing of Citizens | 1.5 No citizens answered the call to appear before the board. |
| Special Presentation | 1.6 Ms. Ashlin Glatthar, Executive Director of the Gulf Coast Foundation

1.6.1 Mr. Mark Bradshaw of the STEM Origins Foundation presented the Foundation with a \$7,500 check to support the Rising Star Scholarship Program, which awards scholarships to 15 fifth-grade students who, upon graduating from high school, will receive funding to attend Gulf Coast State College and pursue a STEM degree.
1.6.2 Dr. Brian Maxwell, an Organic Chemist, who serves as a Board of Director presented a \$50,000 grant from the Edward K. Roberts Community Foundation Fund of the Community of Sarasota County. This award will provide critical support to students participating in Gulf Coast State College's TRIO program. Ms. Danielle Pierce accepted the award on behalf of the GCSC TRIO program. |
| 2. Trustee Comments | 2.1 Mr. Hall thanked Staff and Faculty for their hard work and expressed that they are the foundation and the future of this college. He also thanked the IT staff and noted that they are doing a fantastic job.

Mr. Cramer reported that the Council of Trustees for the State Colleges, that he Chairs, had their 3 rd meeting. He announced several leadership changes including our own President McDonald as one of two new liaisons for the Council. Mr. Cramer also reported on a long discussion the council had on the budget. Next meeting will be November 19 th -20 th in Orlando. |

- Attorney's Report** 2.2 In Ms. Melzer's absence, Chair Bulger provided the attorney's report by presenting President McDonald's annual evaluation. With 7 out of 9 trustees submitting individual evaluations, due to 2 newly appointed trustees, President McDonald's overall rating was excellent, noting that he demonstrates strong leadership, professionalism, and a clear commitment to the mission of Gulf Coast State College.
- GCSC Foundation, Inc. President's Update** 2.3 Mr. Holt, President GCSC Foundation provided an update on the Foundation activities and financial report.
- The Foundation held its annual membership meeting on June 15th and welcomed its new executive officers, returning board of directors, and four new board of directors who will begin their term year on July 1. The Foundation's Annual Dinner will be held Friday, October 30, 2026 at Hotel Indigo. Save the Date and sponsorships are available next week.
- Total Assets as of 5/31/2026 \$41,139,377.17
Total Contributions to the Foundation since 7/1/2025 \$1,469,585.94
Total Investment Income to the Foundation since 7/1/2025 \$4,797,985.35
Total Gulf Coast Guarantee Funds pledged since 7/1/2021 \$5,120,986.36
Total Scholarships awarded to Students since 7/1/2025 \$2,664,051.00
- Mr. Cramer thanked Ms. Glatthar and the Foundation for their hard work, time and effort. He recognized the Foundation for their excellent work.
- Honorary Trustee Updates** 2.4 Sgt. Ghent, TAFB provided updates on the progress of the base construction with 44 active projects underway. She announced the Change of Command, welcoming Col. Ryan Thulin who assumed command of the 325th Fighter Wing from Col. Christian Bergholdt. Ms. Berry commented on being at the Change of Command, and that all of the construction on base is happening so rapidly that changes are being made daily.
- Next DBOT Meeting** 2.5 The regular meeting of the District Board of Trustees is scheduled for Thursday, July 23, 2026, at the Gulf Coast State College Main Campus, 10:00 a.m. (CST).
- 3. SGA Report** 3.1 Dr. Josh Brunson, Coordinator of Student Activities provided updates on recent student events including the student SGA retreat for the new board members and the upcoming new student orientations. SGA will be celebrating America's 250th by having a cook out for students, faculty, and staff.
- 4. Consent Agenda**
- Chair Bulger asked if any items should be removed from the Consent Agenda for further discussion. No items were removed.
- 4.1 Approval of Regular Minutes May 28, 2026
4.2 Approval of Personnel Recommendations
4.3 Approval of Contract Ratifications
4.4 Approval of Monthly and Biweekly Overloads/Adjunct Pay
4.5 Approval of Expenditure Report May 1 – May 31, 2026
4.6 Approval of Foundation Use of College Facilities for 2026-27
4.7 Recommendation of Final Approval of Changes to the Manual of Policy

- MOP 5.067 Mass Texting – New policy documents the appropriate uses of mobile communication with students, faculty, staff, and other campus stakeholders.

- 4.8 Approval of 2026-27 Restricted Current Fund (Fund 2) Budget
- 4.9 Approval of 2026-27 Auxiliary Fund (Fund 3) Budget
- 4.10 Approval of 2026-27 Loan and Endowment Fund (Fund 4) Budget
- 4.11 Approval of 2026-27 Scholarship Fund (Fund 5) Budget
- 4.12 Approval to Serve as Fiscal Agent for Programs/Entities Accounted for in the Agency Fund (Fund 6) for 2026-27
- 4.13 Approval of 2026-27 Unexpended Plant Fund (Fund 7) Budget
- 4.14 Disposal of Inventoried Property

Mr. Powell made a motion to approve consent items 4.1- 4.14. Ms. Berry seconded, and the vote passed unanimously. Motion carried.

5. Action Items

Recommendation of Approval to Consolidate all Cisco Contracts

- 5.1 Mr. Mercer presented the Recommendation to review and approve the Information Technology Department's proposal that Port 53 be considered as the vendor of choice for the Cisco Consolidation Project. Mr. Hall thanked Mr. Delucia, Director of Network Services, for his work throughout the vendor contract process. He noted that Cisco is the industry gold standard and, having served on the IT Committee and observed the extensive effort involved in evaluating and negotiating the contracts, expressed his full support for the recommendation.

Mr. Skinner motioned to approve 5.1 as stated. Mr. Powell seconded. The vote passed unanimously. Motion carried.

Recommendation of Approval to Award Natatorium Pool Refurbishment Contract

- 5.2 Mr. McDonald presented the recommendation to award the contract for the Natatorium Pool Renovation to Cox Pools, the sole bidder, in the amount of \$166,167.93, which was lower than the company's earlier estimate of \$180,000. Ms. Berry emphasized the importance of the pool as a valuable community resource and noted that our records should reflect the community benefits and usage. She expressed her full support for the recommendation.

Mr. Tannehill motioned to approve 5.2 as stated. Mr. Sheldon seconded. The vote passed unanimously. Motion carried.

Recommendation of Tentative Approval to Manual of Policy – 6.047 Workplace Violence and 7.005 Admission of Students

- 5.3 Mr. McDonald requested the Tentative Approval for revisions to the following policies that have been reviewed and approved by Executive Council.
- Tentative Approval of Changes to the Manual of Policy
- MOP 6.047 - Workplace Violence - Documents support measures provided for staff and students who are victims of an act of violence or an attempted act of violence as outlined in Florida House Bill 757
 - MOP 7.005 – Admission of Students to the College – Due to proposed changes to Rule 6A-10.0240, GCSC will need to ensure that all admitted students are citizens of the United States or lawfully present in the United States

Mr. Cramer motioned to approve 5.3 as stated. Ms. Berry seconded. The vote passed unanimously. Motion carried.

**Recommendation of
Approval to Write Off
Delinquent Accounts**

- 5.4 Mr. McDonald presented the Recommendation for Approval to write off delinquent accounts that have been outstanding for two years in accordance with College and State policies. The total write-off amount was \$228,004.70. Following discussion, the Board requested that future reports include the number or percentages of recoveries for the 2026–27 fiscal year.

Mr. Hall motioned to approve 5.4 as stated. Mr. Skinner seconded. The vote passed unanimously. Motion carried.

**Recommendation of
Approval of 2026-27
Proposed Budget**

- 5.5 Mr. McDonald presented the 2026-27 Proposed Budget to include no tuition or fee increases and no across the board employee raises due to lack of state funding, but does include a small raise of \$500 for employees making less than \$39,500 and for those that make between \$39,500 and \$40,000 their salary will be raised to \$40,000. Also, included is a \$1,000 non-recurring cost of living adjustment for all full-time employees. Mr. Cramer expressed how difficult this shortage is for the board and that he is thankful to be able to give \$1,000 cost of living adjustment.

Mr. Cramer motioned to approve 5.5 as stated. Ms. Berry seconded. The vote passed unanimously. Motion carried.

**Recommendation of
Approval of Proposed
Lab Fee Changes**

- 5.6 Dr. Kuehner presented the Recommendation to Approve 2026-27 Lab Fee Changes in accordance with the Education Access and Affordability bill (HB7019)

Ms. Berry motioned to approve 5.6 as stated. Mr. Sheldon seconded. The vote passed unanimously. Motion carried.

**Recommendation of
Approval of 2027-2028
General Education
Course List**

- 5.7 Dr. Kuehner presented the Recommendation of Approval of the 2027-28 General Education Course List removing lower division courses in Sociology as an option for institution general education course offerings at Florida colleges.

Mr. Powell motioned to approve 5.7 as stated. Mr. Hall seconded. The vote passed unanimously. Motion carried.

**Recommendation of
Approval for the 2026-
2027 District Board of
Trustee Meeting
Schedule**

- 5.8 Mr. McDonald presented the Recommendation of Approval for the 2026-27 District Board of Trustees Regular Meeting Schedule. He noted that the Board will continue to meet on the fourth Thursday of each month, with the exception of November, when the meeting will be held on the third Thursday in observance of the Thanksgiving holiday.

Mr. Tannehill motioned to approve 5.8 as stated. Mr. Cramer seconded. The vote passed unanimously. Motion carried.

**Recommendation of
the Approval of the
2026-2027 GCSC
Academic Calendar**

- 5.9 Dr. Kuehner presented the Recommendation for Approval of the revised 2026–27 Gulf Coast State College Academic Planning Calendar. Although the calendar had previously been approved, Senior Management recommends one revision due to budget limitations. The proposed change designates October 8 and October 9 during Fall Break, as College

closure days, providing employees with the days off as an added benefit.

Mr. Hall motioned to approve 5.9 as stated. Ms. Berry seconded. The vote passed unanimously. Motion carried.

**Actual YTD
Revenues/Expenses**

- 6.1 Mr. Mercer presented Actual Year-to-Date Revenue Expenses Compared to prior Year.

**Construction
Updates**

- 6.2 Mr. Parker provided updates.
- 6.2.1 Nursing Simulation Center – The foundation slab has been completed and the site work electrical is being installed. The ICF materials are scheduled to arrive the week of June 8th and the 1st floor ICF walls will begin June 15, 2026.
- 6.2.2 Gulf Franklin Multi-Purpose Classroom Shelter – By-weekly OAC meeting are being held every other Thursday. The site for the Multipurpose Classroom and Shelter has been cleared and the elevation and grading for the site is ongoing. Grading and preparation for the foundation slab is beginning.

**FSU-PC Police
Agreement Renewal**

- 6.3 President McDonald reported that an MOU was submitted to the FSU- PC Police for Contract Renewal- no response was given prior to the board meeting, but a meeting with FSU-PC has been scheduled for July 8, 2026 to discuss. More information will be forthcoming.

President's Report

- 6.4 President McDonald reported that the summer term has been progressing well, with more than 1,000 students, ages 4–18, enrolled in summer camps. He noted that community engagement remains a priority, highlighting that hosting future students through summer camps and accommodating 153 community events at our college facilities this year accounted for more than half of the total days the campus was open to community visitors.
- President McDonald thanked the Gulf Coast State College Foundation for approving \$250,000 out of their technology fund for GCSC in FY2025-26, and \$350,000 from the same fund to be applied in FY2026-27. He gave sincere appreciation to Ms. Glatthar, Mr. Holt, and Mr. Cramer from the Foundation board and highlighted the importance of the Foundation to our students and to this college.

7. Good of the Order

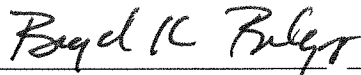
- 7.0 Mr. Bulger presented Good of the Order.

- The College will be closed July 3rd in observance of the July 4th Holiday

8. Adjournment

- 8.0 Meeting adjourned at 11:03 a.m.

 10-1-26
Secretary Date

 9/24/2026
Chair, District Board of Trustees Date