MINUTES
REGULAR MEETING
DISTRICT BOARD OF TRUSTEES
GULF COAST STATE COLLEGE
May 28, 2026

10:00 a.m. (EST)

Chair Bulger called the regular meeting to order at 10:00 a.m. at the Gulf Franklin Campus. Those in attendance and constituting a quorum were:

Members Present	Boyd Bulger, Tricia Berry, Bill Cramer, Jr., Frank Hall, Ted Howell, David Powell, Joe Tannehill,
Other	Glen McDonald, President of Gulf Coast State College, Holly Melzer, Board Attorney
Absent	Mark Sheldon, Floyd Skinner

1.	**Call to Order**	**1.1**	Chair Bulger called the meeting to order at 10:00 a.m.
	Invocation	**1.2**	Ms. Melzer gave the invocation.
	Pledge of Allegiance	**1.3**	Mr. Cramer led the pledge of allegiance to the American flag.
	Welcome Guests	**1.4**	Chair Bulger welcomed guests: Colonel Josh Aldred, Tyndall AFB, Ms. Ashlin Glatthar, Executive Director, Gulf Coast State College Foundation; Dr. Cheryl Flax-Hyman, Executive Vice-president; Dr. Holly Kuehner, Vice President of Academic Affairs; Ms. Savannah Blazer, Chair Professional Employee, Alexander Poncel, President of Student Government Association, and Mr. John Mercer, Vice-President, Administration and Finance.
	Hearing of Citizens	**1.5**	No citizens answered the call to appear before the board.
	Special Presentation	**1.6**	No presentations
2.	**Trustee Comments**	**2.1**	Mr. Hall commended Dr. Walsingham on a Great Graduation. He thanked her for a fantastic job organizing and facilitating this year's Graduation in the gym.
	Attorney's Report	**2.2**	Ms. Melzer reported that there was a successful mediation with Burke Construction, and that the payout is being finalized. She also reported that she has received everyone's evaluations and they will be available at the next board meeting.
	GCSC Foundation, Inc. President's Update	**2.3**	Ms. Glatthar, Executive Director of GCSC Foundation sitting in for Mr. Meyer, provided an update on the Foundation activities, including staffing transitions. The foundation is pleased to announce their new hire for Director of Finance, as they are continuing the search for a couple of other key positions. The April 20th Golf Tournament final gross income was $139,410.00 and the final net income was $78,834.36. Ms. Glatthar also gave a quick financial update with the following numbers. Total Assets as of 4/30/2026 $40,362,761.30 Total Contributions to the Foundation since 7/1/2025 $1,723,295.39 Total Gulf Coast Guarantee Funds pledged since 7/1/2021 $5,117,940.56

Total Scholarships awarded to Students since 7/1/2025 1,699 students awarded

Honorary Trustee Updates

2.4 Colonel Aldred, Tyndall Air Force Base, reported that construction is going strong on the base as well as community activities. He announced the arrival of 26 F-35's with a 2nd squadron by summer 2027, and a 3rd squadron by 2029. In total 72-78 aircrafts are expected.

Next DBOT Meeting

2.5 The regular meeting of the District Board of Trustees is scheduled for Thursday, June 25, 2026, at the Main Campus, 10:00 a.m. (CST).

3. Focus on Students and SGA

3.1 Kristal Smallwood, Director Gulf Franklin Campus, provided updates mentioning the growth of the campus and groundbreaking to the new Multi-Purpose Classroom & Shelter following the board meeting today. She reported that they have been very involved in the community with Trunk or Treat, Encore Program, Pinning's for CNA, LPN, and LPN to ADN. They have been in the high schools to talk with students about different Pathways, FASFA, college applications, and providing student tours. Dr Giles, Nursing Coordinator, gave an update on student accomplishments and explained different programs at the Gulf Franklin Campus.

3.2 Mr. Poncel provided updates on recent student events including Honors Convocation and Graduation, and that SGA orientation will begin next week.

4. Consent Agenda

Chair Bulger asked if any items should be removed from the Consent Agenda for further discussion. No items were removed.

4.1 Approval of Minutes of the Regular Meeting of April 23, 2026
4.2 Approval of Personnel Recommendations
4.3 Approval of Contract Ratifications
4.4 Approval of Monthly and Biweekly Overloads/Adjunct Pay
4.5 Review and Approval of April 1, 2026- April 30, 2026 Expenditure Report (List of all purchase orders in excess of $10,000 for the prior month)
4.6 Approval of Disposal of Inventoried Property
4.7 Recommendation of Final Approval of Changes to the Manual of Policy
- MOP 4.030 Library- Updating relevant statute, accreditation language and changes to Florida state agencies

Mr. Powell made a motion to approve consent items 4.1- 4.7. Mr. Hall seconded, and the vote passed unanimously. Motion carried.

5. Action Items

Approval to Extend Contracts Awarded in Response to Hurricane Loss Mitigation Program

5.1 Mr. Mercer presented Recommendation to Extend Contracts Awarded in Response to RFP #1-2024/2025 Hurricane Loss Mitigation Program (Mobile Home Tie Down Program) Florida Department of Emergency Management Grant for 2026-27, the third and final year allowed by the RFP. The college will profit 10% equal to about $280,000.

Ms. Berry motioned to approve 5.1 as stated. Mr. Cramer seconded. The vote passed unanimously. Motion carried.

Approval of Lease for Use of NBC Driving Pad

5.2 Mr. Mercer presented Recommendation of Approval of Extension to Gulf Coast State College and Florida Transportation Builder's Association Lease for Use of the NBC Driving Pad

Mr. Cramer motioned to approve 5.2 as stated. Mr. Powell seconded. The vote passed unanimously. Motion carried.

Approval of Three-Year Contracts-Civil Engineering

5.3 Mr. Mercer presented Recommendation of Approval to Exercise Three-Year Extension to Continuing Contracts for Civil Engineering Services in Accordance with Request for Proposal #11-2022/23.
Mr. Howell abstained from voting due to relationships. Mr. Hall motioned to approve 5.3 as stated. Mr. Cramer seconded. The vote passed unanimously. Motion carried.

Approval of Three-Year Contracts – Architectural Services

5.4 Mr. Mercer presented Recommendation of Approval to Exercise Three – Year Extension to Continuing Contracts for Architectural Services in Accordance with Request for Proposal #13-2022/23

Mr. Howell abstained from voting due to relationships. Mr. Powell motioned to approve 5.4 as stated. Mr. Cramer seconded. The vote passed unanimously. Motion carried.

Approval of Capital Improvement Program

5.5 Mr. Mercer presented Recommendation of Approval of Capital Improvement Program Priorities for Fiscal Years 2027-28 through
2029-30

Mr. Tannehill motioned to approve 5.5 as stated. Ms. Berry seconded. The vote passed unanimously. Motion carried.

Approval of GMP for Gulf/Franklin Campus Classroom and Emergency Shelter

5.6 Mr. McDonald presented Recommendation of Approval of Guaranteed Maximum Price (GMP) for the Gulf/Franklin Campus Classroom and Emergency Shelter Project

Mr. Hall motioned to approve 5.6 as stated. Mr. Tannehill seconded. The vote passed unanimously. Motion carried.

Recommendation of Tentative Approval of Manual of Policy

5.7 Mr. McDonald presented Recommendation of Tentative Approval to the Manual of Policy

- MOP 5.067 Mass Texting – New policy documents the appropriate uses of mobile communication with students, faculty, staff, and other campus stakeholders

Mr. Powell motioned to approve 5.7 as stated. Ms. Berry seconded. The vote passed unanimously. Motion carried.

Approval of 2025-26 Requirements for SREF Inspection

5.8 Mr. McDonald presented Recommendation of Approval of 2025-26 Annual State

Requirements for Educational Facilities (SREF) Fire and Safety Inspection

Mr. Tannehill motioned to approve 5.8 as stated. Mr. Hall seconded. The vote passed unanimously. Motion carried.

Approval of change order #1 to ReliantSouth **5.9**

Mr. McDonald presented the Recommendation of Approval of Change Order #1 to ReliantSouth Nursing & Simulation Center Contract.

Ms. Berry motioned to approve 5.9 as stated. Mr. Tannehill seconded. The vote passed unanimously. Motion carried.

Approval of General Education List **5.10**

Dr. Kuehner presented Recommendation of Approval of 2026-27 General Education Course List.

Mr. Hall motioned to approve 5.10 as stated. Mr. Powell seconded. The vote passed unanimously. Motion carried.

Actual YTD Revenues/Expenses **6.1** Mr. Mercer presented the year-to-date financials and responded to Board questions.

Construction Updates **6.2** 6.2.1 Nursing Simulation Center – Mr. Parker provided an update reporting weekly meetings are ongoing each Tuesday. The Foundation is scheduled to be poured.

6.2.2 Gulf Franklin Multi-Purpose Classroom Shelter – Mr. Parker reported that weekly meetings continue with White's Construction each Wednesday. They are ready to get things started with the Groundbreaking immediately following the board meeting.

President's Report **6.3** Mr. McDonald thanked everyone for Graduation, especially Dr. Walsingham and Ms. McCurdy for organizing and getting everything moved to a different venue this year. It was a great Graduation and seated more than the college every has by having it in the gym. He reported that the budget has been released from the State but has not been signed yet. He noted that there will be a Board of Trustees Budget and Finance meeting scheduled in June and a recommendation will be brought to the July board meeting.

7. Good of the Order **7.0** Mr. Bulger presented Good of the Order.

- Groundbreaking for the Gulf Franklin Center Multi-Purpose Classroom directly following the board meeting

- Summer Youth Programs begin June 8th – July 16th

8. Adjournment **8.0** Meeting adjourned at 10:55 a.m.

Scott McDonald 6-25-26
Secretary Date

Boyd K Bulger 6/25/2026
Chair, District Board of Trustees Date