

## MINUTES

### SPECIAL MEETING DISTRICT BOARD OF TRUSTEES GULF COAST COMMUNITY COLLEGE

February 15, 2007

4 p.m.  
Holiday Inn Sunspree

**Members Present** William C. Cramer, Jr. (presiding), Denise D. Butler, J. Allen Cox, Karen L. Durden, Dan A. Estes, Charles S. Isler, Dr. Stephen C. Myers, Renee Shoaf, William C. Sumner

1. **Opening Remarks** Chair Cramer called the meeting to order at 4 p.m.
2. **Approval of Minutes** Vice Chair Durden moved and Mr. Isler seconded approval of the minutes of the special meeting of the District Board of Trustees of February 13, 2007. The vote was recorded as follows: Butler, aye; Cox, aye; Durden, aye; Estes, aye; Isler, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.
3. **Interview** Chair Cramer welcomed Dr. Jeff S. Allbritten, and the trustees began asking interview questions at 4:05 p.m. After responding to questions from the trustees and being invited to ask questions of them, Dr. Allbritten asked the trustees to identify key issues the college would be facing in the next three, five, and ten years.
4. **Recess** At 5:55 p.m., Chair Cramer expressed appreciation to Dr. Allbritten, the trustees, and various college staff members who had attended the special meeting. He then called a five-minute recess.
5. **Decision Process** When the board reconvened following the break, trustees discussed the process they would use—at a 3 p.m. special meeting on Tuesday, February 27, in SUW 306—to narrow the field of presidential finalists and to rank the top candidates for negotiations. Chair Cramer emphasized the importance of preserving the open and deliberative nature of the search process thus far and highlighted requisites of Florida's Sunshine Law. Following discussion, trustees agreed that each of them would identify the top two candidates, and the board would consider the number of candidates to be ranked for negotiations based on voting results. Candidates would be discussed one by one before the board chair would entertain a motion regarding the ranking for negotiations.

Chair Cramer noted the board's Presidential Search Negotiations Committee (Trustees Cramer, chair; Durden; Isler; and Sumner) would be responsible for negotiating a contract with the top-ranked candidate at a 1 p.m. meeting on Tuesday, March 6, in SUW 306. Consistent with Florida's competitive negotiations process, if agreement could not be reached with the top-ranked candidate, negotiations would end with that candidate and would begin with the next highest ranked candidate.

It was agreed that Chair Cramer would be the official spokesperson for the board at the meeting once decisions regarding selection of a president are made.

**6. Adjournment**      The meeting was adjourned at 6:25 p.m.