

FINAL - MINUTES

BOARD RETREAT DISTRICT BOARD OF TRUSTEES GULF COAST STATE COLLEGE

August 20, 2020

8:30 a.m.

Advanced Technology Center, Room 302

Members Present: Jim W. McKnight (presiding), Tom L. Lewis, and Steve D. Millaway

Present via Teleconference: Don R. Crisp, Elizabeth M. Kirvin, Joe K. Tannehill, Jr., and David P. Warriner

Others Present: Dr. Cheryl Flax-Hyman and Dottie Terryn (recording)

I. Welcome Mr. McKnight welcomed and called the meeting to order at 9:15 a.m.

II. Board Self-Assessment Dr. Flax-Hyman reviewed the SACS requirement concerning board governance to include regular review of the mission statement, appropriate distinction between policy-making and day-to-day operations, selection and evaluation of the CEO, policies to address conflict of interest, process to dismiss a board member, protection from external influence and assessment of the board's performance. She then assisted the Board in reviewing the results of the 2020 Board Self-Assessment Report. She stated the Strategic Plan will begin January 2021, and that the College was in the process of conducting an environmental scan and compiling research on best practices.

III. SACS Dr. Flax-Hyman provided an update of the SACS Reaffirmation process, including the results from the Off-Site Reaffirmation Review of the Compliance Certification and the Focused Report.

IV. Quality Enhancement Plan Dr. Flax-Hyman presented a PowerPoint outlining information on the Quality Enhancement Plan (QEP). She reviewed the process and presented the finalized QEP. The college-wide survey (Achieving the Dream) along with other student/faculty surveys, institutional data and best practices resulted in the college focusing on degree pathways with intentional advising and student-centered processes and resources. Dr. Flax-Hyman stated "Guided Pathways to Success" (GPS) will increase retention of 1st years students by providing a cohesive student experience. Dr. Flax-Hyman reviewed the structured guided pathway model to include utilizing pathway navigators, redesigning advising, and streamlining enrollment processes. Discussion followed, including how the plan will be assessed and the resources the college will commit to the initiative. Dr. Flax-Hyman answered questions concerning how dual enrollment and second year students will be affected.

V. Discussion

Dr. Holdnak reported due to the QEP he has determined a personnel challenge will be in the area of Student Affairs. He stated he will be executing some staffing changes and reorganizations to enhance the implementation of the advising area of the QEP. He also gave an update on the Navigator Program which has been reassigned in the QEP to Pathway Navigators. The navigators will still be working in the high schools but only two days, while other employees will be there the other two days. This will provide an incoming high school student with more than just one familiar person on campus.

Dr. Holdnak gave an update on the Triumph Grant Applications.

- AMI2 grant proposal was not approved, however parts of the grant are worth salvaging and incorporating into a new proposal.
- The GFC Nursing Simulator Grant was approved for a total of \$3.2 million. This is a 3-4 grant, with Triumph Gulf Coast awarding the college \$2.2 million.
- The Unmanned Aerial Systems Pilot Boot Camp for Exiting Military Grant was approved for a total of \$4 million. This is a three year grant, with Triumph Gulf Coast awarding the college \$2.2 million and a private company, Unmanned Safety Institute, contributing \$800,000 to the grant.
- The Regional Training Center for Emergency Response Grant was approved for a total of \$10 million. This is a six year grant, with Triumph Gulf Coast awarding the college \$5 million and a private company, Skyborne Technology contributing over \$2.3 million to the grant.

Dr. Holdnak updated trustees on various legal matters, financial matters, cyber-security matters, and the possible lack of state funding due to a decline in state sales tax dollars because of COVID-19 travel bans.

Dr. Holdnak also informed the trustees that PanCare is now utilizing one of the rooms in the Rosenwald Classroom Building to provide testing for our students, employees, and their families. Dr. Holdnak also reviewed other COVID-19 scenarios such as accommodations for employees over 65; a possible Work-From-Home policy; and a possible Voluntary Furlough Policy.

VI. Adjournment

The meeting was adjourned at 11:49 a.m.

Secretary

Chair, District Board of Trustees