

**FINAL
MINUTES**

**DISTRICT BOARD OF TRUSTEES
ANNUAL TRAINING AND FACILITY
AND PROGRAM PLANNING WORKSHOP
GULF COAST STATE COLLEGE**

July 28, 2016

8 a.m.

E. A. Gardner Conference Room

Members Present: Don R. Crisp (presiding), Elizabeth M. Kirvin, Tom L. Lewis, Jim W. McKnight, Steve D. Millaway, Katie L. Patronis, Ralph C. Roberson, Joe K. Tannehill, Jr., David P. Warriner, Dr. John R. Holdnak, and Derrick G. Bennett

Others Present: Dr. Cheryl Flax-Hyman, Dr. Holly Kuehner, Dr. Melissa Lavender, John Mercer, and Eileen Wilkes (recording)

- I. Welcome** Mr. Crisp welcomed and called the meeting to order at 8 a.m.
- II. Public Records** Mr. Bennett distributed a document outlining the Florida Sunshine Law and reviewed the general history of how the law was created, noticing of meetings (including committee meetings and workshops), exemptions, communication among trustees, solicitations of gifts, voting conflicts, and e-mail responsibility. All public records requests should be directed to Dr. Holdnak and Mr. Bennett.
- III. Board Committees** Dr. Holdnak presented the current board committee structure and suggested that the Manual of Policy be modified to include the active, recurring committees. The chair will appoint ad hoc committees as needed. Dr. Holdnak invited trustees to notify him of their committee preferences.
- IV. Foundation Update** Dr. Holdnak updated trustees on the Foundation and stated that the Board of Directors would like to plan a joint meeting with the District Board of Trustees in the fall. Mr. Crisp appointed Mr. Lewis as the trustee liaison to the Foundation.
- V. Parking/Campus Infrastructure** Dr. Holdnak reported that Phase I of the Parking Lot Paving Project is wrapping up with completion expected on August 21. The architect and engineer are working on the design for the next phase of the project, and Dr. Holdnak asked trustees for direction on the options previously presented for the STEM building and parking garage. Trustees discussed flat parking, constructing a parking garage with the option of

either adding one or two floors to the STEM building, or constructing separate parking and STEM facilities. Trustees expressed concerns about locating an unsightly parking garage on prime real estate at the new entrance to the College. Following considerable discussion, Mr. Crisp suggested an August workshop/meeting to determine the location and cost for each of the following options as well as the costs associated with relocating the softball field and completion of the internal roadway:

- Option 1—Building separate parking and STEM facilities
- Option 2—Building a parking garage and first floor STEM facility
- Option 3—Building a parking garage, first floor STEM facility, and phasing an additional floor to the STEM facility

- VI. Economic Development** Dr. Holdnak deferred to the regular meeting at 10 a.m.
- VII. Presidential Compensation Benefit** This item was deferred.
- VIII. Adjournment** The meeting was adjourned at 9:55 a.m.

Secretary

Chair, District Board of Trustees