

**FINAL
MINUTES**

**DISTRICT BOARD OF TRUSTEES SPECIAL MEETING
PRESIDENTIAL COMPENSATION COMMITTEE
GULF COAST STATE COLLEGE**

June 20, 2018

10 a.m.
Administrative Conference Room
Administration Building

Members Present: Katie L. Patronis (presiding), Don R. Crisp, Elizabeth M. Kirvin, and Ralph C. Roberson

Others Present: Dr. Cheryl Flax-Hyman and Dottie Terryn (recording)

1. Call to Order Chair Patronis called the meeting to order at 10:03 a.m. and thanked the Committee members for taking the time to attend today's meeting.

2. Presidential Compensation Chair Patronis opened the meeting by stating that the President's Memorandum of Understanding contained a provision for awarding annual incentive compensation not to exceed the sum of \$30,000. Based on the goals designated by the Board, Committee members were to evaluate the president's performance, and if the goals were met, recommend to the full board a suggested amount of incentive compensation.

Dr. Flax-Hyman presented a report that outlined the results of criteria for determining incentive compensation: Performance Based Funding; increasing course completion rates; increasing the number of credit hours part-time students complete in a year; increasing the number of credit hours full-time students complete in a year; increasing the number of recognized industry certifications (or their equivalent) earned by students in a year; improving retention rates (fall to fall and fall to spring); increasing the number of graduates/completers; and increasing enrollment.

The consensus of the Committee was that Dr. Holdnak has met the goals as outlined and is maintaining a good working relationship with the Gulf Coast State College Foundation and Florida State University PC. Dr. Flax-Hyman stated to increase both retention and completion; the College would be initiating a multitude of high-impact best practices—especially in the area of advising and student engagement.

Discussion ensued on the president's role in economic development and state-wide leadership efforts.

Mr. Crisp moved and Mr. Roberson seconded a motion to recommend to the full board at their next regular meeting on June 28, 2018, that the full incentive compensation amount of \$30,000 for the 2017-18 academic year be paid to Dr. Holdnak. The vote was recorded as follows: Crisp, aye; Kirvin, aye; Roberson, aye, and Patronis aye.

- 3. Adjournment** The meeting was adjourned at 11:00 a.m.

Secretary

Chair, District Board of Trustees