

**FINAL  
MINUTES**

**DISTRICT BOARD OF TRUSTEES  
BUDGET AND FINANCE COMMITTEE  
GULF COAST STATE COLLEGE**

**June 17, 2021**

12:30 p.m.

E.A. Gardner Seminar Room

**Members Present:** Tom L. Lewis (presiding), Frank A. Hall, Steve D. Millaway, C. David Powell, and Dr. John R. Holdnak

**Others Present:** Leslie Hapner, John Mercer, and Dottie Terryn (recording)

**I. Call to Order** Mr. Lewis called the meeting to order at 12:30 p.m.

**II. Welcome** Mr. Lewis opened the meeting by welcoming the committee members.

**III. 2021-22 College Budget Discussion** Mr. Lewis called on Dr. Holdnak and staff to present the proposed 2021-22 Gulf Coast State College Unrestricted Current Fund Budget to the Committee.

Ms. Hapner, Dean of Business Affairs, presented a summary of the 2021-22 Budget Assumptions and 2021-22 Proposed Budgets.

Highlights of the proposed 2021-22 budget assumptions include:

- No tuition or fee increase.
- Enrollment based on an established 3 percent increase over 2019-20 due to the Gulf Coast Promise Scholarship Program and recovery of tuition loss from COVID 19 and Hurricane Michael related enrollment declines.
- Actual state appropriations from the 2020-21 General Appropriations Act.
- Estimated Industry Certification Funds for 2021-22.
- Personnel: includes a 10 percent estimated increase in health insurance premiums beginning in January 2022 (with the college continuing to pay 95 percent and employees paying 5 percent); and an average increase in salaries of 4 percent for full-time employees, and an increase of 5 percent for adjunct faculty beginning Fall 2021.
- Current expenses decreased with additional expenditures qualifying as capital outlay.

- Capital outlay is increased to cover technology expenses associated with Media Services and Smart Classrooms that was covered by a technology grant in 2020-21, coupled with expenses charged to current expense in the prior year.
- Lab fees to be adjusted per the attached schedule for program specific consumable costs in accordance with statute (pending final board approval.)

Discussion followed regarding a number of topics related to the budget including the need to consider tuition/fee increases in future years to maintain the level of student services and how to attract and retain employees.

Mr. Powell made a motion to approve the proposed 2021-22 budget and recommend it for approval to the full board at the next regular meeting on June 24, 2021. Mr. Hall seconded and the vote was recorded as follows: Hall, aye;. Millaway, aye; Powell, and Lewis, aye.

- 3. Adjournment** The meeting was adjourned at 1:37 p.m.

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Secretary

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Chair, District Board of Trustees