

MINUTES

REGULAR MEETING DISTRICT BOARD OF TRUSTEES GULF COAST STATE COLLEGE

July 21, 2011

10 a.m.

William C. Cramer, Jr. Seminar Room

Members Present: Denise D. Butler, Karen L. Durden, Dan A. Estes, James P. Norton, Katie L. Patronis, Joe K. Tannehill, Jr., Dr. Jim Kerley, and Derrick Bennett

Members Absent: Shirley J. Jenkins, Linda R. Wood

- 1. Call to Order** **1.1** Ms. Butler called the meeting to order at 10:09 a.m.
- Invocation** **1.2** Dr. Kerley gave the invocation.
- Pledge of Allegiance** **1.3** Mr. Chaz Mullinax led those present in the pledge of allegiance to the American flag.
- Election of Board Officers** **1.4** Trustee Butler relinquished the chair to Trustee Estes, who called for nominations for board chair for 2011-12. Ms. Durden nominated Ms. Butler for chair, and Mr. Estes as vice chair, commending their previous service. Ms. Patronis seconded. No other nominations were offered. Ms. Butler was elected board chair and Mr. Estes was elected vice chair, and the vote was recorded as follows: Butler, aye; Durden, aye; Estes, aye; Norton, aye; Patronis, aye; and Tannehill, aye. Ms. Butler thanked the board for the privilege and expressed her desire to move forward to benefit students.
- Welcome to Guest** **1.5** Ms. Butler welcomed Dr. Linda Fitzhugh, chair of the Faculty Council; Ms. Melissa Pinero, chair of the Professional Employee Council; Mr. Joe Hamner, vice president of the GCCC Foundation, Inc.; and Mr. Chaz Mullinax, president of the Student Activities Board.
- Hearing of Citizens** **1.6** No citizens answered the call to appear before the board.

- Approval of Minutes** **1.7** Mr. Norton moved and Ms. Durden seconded approval of the minutes of the board's June 16, 2011, meeting as distributed. The vote was recorded as follows: Butler, aye; Durden, aye; Estes, aye; Norton, aye; Patronis, aye; and Tannehill, aye.
- DBOT Foundation Subcommittee & GCCC Foundation Subcommittee Minutes** **1.7.1** Ms. Patronis moved and Mr. Tannehill seconded approval of the minutes of the July 12, 2011, DBOT Foundation Subcommittee and GCCC Foundation Subcommittee meeting as distributed. The vote was recorded as follows: Butler, aye; Durden, aye; Estes, aye; Norton, aye; Patronis, aye; and Tannehill, aye.
- Lighthouse Progress Report** **1.8** Mr. Herman Daniels provided an update on the Lighthouse project and announced that the finance function is now live. Ms. Durden asked about the project timeline, and Mr. Daniels indicated that new functions will be rolled out through 2012.
- Strategic Planning Update** **1.9** Ms. Butler called on Dr. Steve Nettles to provide an update on the Strategic Plan. Dr. Nettles stated that objectives are currently being closed out for the 2010-11 academic year, and that he is looking forward to adequately completing goals. Dr. Nettles commended Ms. Li Zimmerman, web programmer, Information Technology Services and Ms. Amber Coker, administrative analyst, Institutional Effectiveness, for their technical support in the SPOL system. The College has received approval from the Florida Department of Education for the curriculum frameworks of the Entrepreneurship degree and certificate programs, which will begin fall 2011. Orientations are being held for the Gulf Coast Pathfinder Program (GCPP) that provides target recruitment and retention strategies for minority males. Dr. Nettles spoke of an event that was held earlier in the week at the Gulf/Franklin Campus to announce the Licensed Practical Nurse (LPN) to Registered Nurse (RN) bridge program to be located at the GFC. An economic development meeting was also held on June 16 to talk about issues regarding business development in our area. Ms. Butler stated that 52 applications were received at the GFC event for the LPN to RN program, and announced that the Foundation gave two students with gift certificates for textbooks.
- 2. Attorney's Report** **2.1.1** Mr. Bennett outlined a process of setting up agendas and procedures regarding meetings and how the board is managed, in order to have the information open to the public for comments. Workshops may be held soon to discuss this process along with trustee responsibilities.
- President's Evaluation** Mr. Bennett outlined the process of the President's evaluation, stating that Florida law requires trustees to evaluate the President

each year. He explained how documents regarding the assessment of the College president were sent to each of the trustees to complete and return to him. Mr. Bennett stated that he summarizes the report, which is filed with the State. He reviewed each area of the evaluation and reminded trustees that their primary job is the hiring and evaluation of the president. Overall, Mr. Bennett reported a positive evaluation for Dr. Kerley.

**Andrews
Institute Bid
Protest**

2.1.2 Mr. Bennett reminded board members that at the May meeting, trustees approved a contract with Gulf Coast Medical Center for on-site athletic trainer services and indicated that the Andrews Institute had filed a bid protest. Under Florida law, the awarding of this bid must be put on hold until it is resolved or taken to an administrative hearing. Because both companies have agreed to rebid, Mr. Bennett recommended reopening the bidding process and requested approval from board to authorize the settlement papers and allow a rebid. He expects a proposal will be submitted for board approval at the September meeting. In response to Ms. Durden's question about the process, Mr. Bennett indicated that a committee would be appointed to evaluate the bids and make a recommendation to the board. Mr. Estes inquired whether the two companies would consider a joint agreement. Mr. Bennett stated that since each company has adequate staff, the bid would be awarded to one company. Mr. Estes made a motion to accept the settlement papers and reopen the bid. Ms. Durden seconded, and the vote was recorded as follows: Butler, aye; Durden, aye; Estes, aye; Norton, aye; Patronis, aye; and Tannehill, aye.

**Appointment
of Trustee
Liaison to the
GCCC
Foundation,
Inc. Board**

2.2 Ms. Butler appointed Mr. Joe Tannehill, Jr. as the trustee liaison to the GCCC Foundation board. Mr. Tannehill thanked the board for the opportunity and expressed the importance of trustees and Foundation board members to work hand-in-hand for our students. Ms. Durden indicated her wholehearted support of a Foundation presence at the meeting, and Mr. Hamner expressed his eagerness to have a closer relationship with the College.

**GCCC
Foundation,
Inc.
President's
Update**

2.3 In the absence of Foundation President, Mr. Clint Mayo, Mr. Hamner presented this month's Foundation report, including the announcement that the scholarship budget would increase by 88 percent, 650 students would receive aid to attend college this year, and The College would received scholarship and program support of \$1 million. The Foundation website is scheduled to be launched next month and will be linked to the GCSC website. Various events are coming up, including the Shark's Tooth Tournament, Sun Run, and a career workshop.

- Honorary Trustee Updates** **2.4** Commanders Anglin and Grund were unable to attend. Ms. Butler stated that the honorary trustees should be able to attend at the September board meeting.
- Next Meeting** **2.5** The next regular meeting of the District Board of Trustees is set for 10 a.m., Thursday, September 15, 2011, William C. Cramer, Jr. Seminar Room, Student Union West.
- 3. SAB Report** **3.1** Mr. Chaz Mullinax provided an SAB update. The SAB is currently in the planning process for activities scheduled in the 2011-12 academic year and will be restructuring to become the Student Government Association (SGA). Mr. Mullinax plans to introduce the new E-Board and bring the new SGA logo to the September meeting.

4. Personnel **4.1** **Professional Services**

Employment

Wei Cen - Emerging Technologies Librarian, Library, effective July 5, 2011 – June 30, 2012, salary of \$37,212.60 (based on an annual salary of \$37,500). Ms. Cen fills the position vacated by the resignation of Emily Harrell.

Christy N. Cole - Assistant Professor, Business & Technology, effective August 15, 2011 – May 5, 2012. Annual salary of \$35,658. Ms. Cole fills the position vacated by the retirement of Jerry Williams.

Anthony R. Dixon - Assistant Professor, Mathematics Division, effective August 15, 2011 – May 5, 2012. Annual salary of \$35,658. Mr. Dixon fills the position vacated by the retirement of Dean Burbank.

Kyle A. Ediger-Peck - Weight Room Supervisor, Wellness & Athletics, effective July 1, 2011 – June 30, 2012, annual salary of \$8,703.

Blythe A. Golden - Web & Promotions, Wellness & Athletics, effective April 1, 2011 – June 30, 2012, salary of \$10,000.

Grover Hicks, Jr. - Volunteer, Wellness & Athletics, effective April 1, 2011 – May 31, 2011. No salary.

Jimmy R. Powell - Game Operations Assistant, Men's Basketball, Wellness & Athletics, July 1, 2011 – June 30, 2012, salary of \$500.

Jimmy R. Powell - Game Operations Assistant, Women's Basketball, Wellness & Athletics, July 1, 2011 – June 30, 2012, salary of \$1,000.

Jodi W. Powell - Game Operations Assistant, Men's Basketball, Wellness & Athletics, effective July 1, 2011 – June 30, 2012, salary of \$750.00.

Jodi W. Powell - Game Operations Assistant, Women's Basketball, Wellness & Athletics, effective July 1, 2011 – June 30, 2012, salary of \$10,000.

Reemployment

Lyles C. Adair - Volunteer, Assistant for Athletics, effective July 1, 2011 – June 30, 2012.

Kim Allan - Project Coordinator, Department of Labor Grant, effective July 1, 2011 – February 9, 2012, salary of \$19,419, (based on annual salary of \$31,877). Position funded by Department of Labor Grant.

Judith Bailey - Learning Manager, TRIO, effective August 15, 2011 – May 4, 2012, salary of \$27,790. Position funded by Student Support Service Program Grant.

Emily R. Balazs - Coordinator, News Director WKGC, Marketing & Communications, effective July 1, 2011 – June 30, 2012, annual salary of \$31,263. Position funded by Corporation for Public Broadcasting Grant.

Johnny D. Branch - Certified Business Analyst, SBDC, Economic Development, effective July 1, 2011 – June 30, 2012, annual salary of \$34,953. Position funded by Small Business Development Center Grant.

Glenda Chisolm - Lab Manager II, Student Support Services, Student Support & Enrollment Management, effective July 1, 2011 – June 30, 2012, annual salary of \$27,060. Position funded by Student Support Services Grant.

Lynn E. Eichler - Certified Business Analyst, VBOC, Economic Development, effective July 1, 2011 – June 30, 2012, annual salary of \$33,825. Position funded by Veteran Business Outreach Center Program.

Wendi L. Garrett - Part – time Bachelor’s Degree Recruiter, Student Support & Enrollment Management, contract revision July 1, 2011 through July 31, 2011, salary of \$1,250.

Blythe A. Golden - Assistant Women’s Softball Coach, Wellness & Athletics, effective July 1, 2011 – June 30, 2012, annual salary of \$25,000.

Melissa Hagan - CBJT Grant Coordinator, Health Sciences, July 1, 2011 – June 30, 2012, annual salary of \$52,378. Position funded by Community Based Job Training Grant.

Wilson L. Hair - Coordinator, Workforce Center, Economic Development, effective July 1, 2011 – June 30, 2012, annual salary of \$55,481. Position funded by Workforce Investment Act Grant.

Norris O. Harvey - Volunteer Assistant Coach, Men’s Basketball, Wellness & Athletics, effective July 1, 2011 – June 30, 2012. No salary.

Grover Hicks - Volunteer Assistant Coach, Women’s Basketball, Wellness & Athletics, effective July 1, 2011 – June 30, 2012. No salary.

Michelle G. Jamison - Career Manager, Workforce Center, Economic Development, effective July 1, 2011 – June 30, 2012, annual salary of \$28,994. Position funded by Workforce Investment Act Grant.

Kendra B. Kizziah - Counselor, Student Support Services, Student Support & Enrollment Management, effective July 1, 2011 – June 30, 2012, annual salary of \$38,979. Position funded by Student Support Services Grant.

James H. Lane - Temporary full – time Dental Clinic Dentist, Instructor, Health Sciences, effective August 1, 2011 – June 30, 2012, 11 month position annual salary of \$71,750.

Marc LaTourette - Instructional Technologist, Health Sciences, effective July 1, 2011 – June 30, 2012, annual salary of \$52,378. Position funded by Community Based Job Training Grant.

Denise C. Murks - Coordinator, Displaced Homemaker (Returning Student) Program, Student Support & Enrollment Management, effective July 1, 2011 – June 30, 2012, annual salary of \$47,484. Position funded by Displaced Homemaker Grant.

Robin C. Newberry - Student Support Specialist, Student Support & Enrollment Management, effective July 1, 2011 – June 30, 2012, annual salary of \$14,858. Position funded by Student Support Services.

Kyle A. Ediger-Peck - Part – Time Head Volleyball Coach, Wellness & Athletics, July 1, 2011 – June 30, 2012, annual salary of \$12,000.

Brenton Peacock - Associate Director, VBOC, Economic Development, effective July 1, 2011 – June 30, 2012, annual salary of \$43,050. Position funded by Veterans Business Outreach Center Program Grant.

Anthony M. Pilot - Coordinator, College Reach-Out Program, Student Support & Enrollment Management, effective July 1, 2011 – June 30, 2012, annual salary of \$31,750. Position funded by College Reach-Out Program Grant.

Melissa S. Pinero - Coordinator, Student Support Services, Student Support & Enrollment Management, effective July 1, 2011 – June 30, 2012, annual salary of \$34,952. Position funded by Student Support Services Grant.

Kara K. Powell - Volunteer Assistant Men's Basketball, Wellness & Athletics, effective July 1, 2011 – June 30, 2012. No salary.

Katrina B. Reese - From Assistant Coordinator, 12- month position, Respiratory Therapy, Health Sciences, to Assistant Coordinator, 11- month position, Respiratory Therapy, Health Sciences, effective August 1, 2011 – June 30, 2012, 11- month position annual salary of \$48,012.

Leah Z. Roper - Assistant Women's Basketball Coach, Wellness & Athletics, effective July 1, 2011 – June 30, 2012, annual salary of \$3,000.

Valerie C. Simmons - Associate Director, SBDC, Economic Development, effective July 1, 2011 – June 30, 2012, annual salary of \$44,178. Position funded by Small Business Development Center Grant.

Christopher P. Thomes - Manager, WKGC, Marketing & Communications, effective July 1, 2011 – June 30, 2012, annual salary of \$10,000. Position funded by Corporation for Public Broadcasting Grant.

Stephen C. Wise - Assistant Coordinator, Admissions, Health Sciences, effective July 1, 2011 – June 30, 2012, annual salary of \$39,338. Position funded by Health Care Challenge Grant.

Odell Witherspoon - Assistant Men's Basketball Coach, Wellness & Athletics, effective July 1, 2011 – June 30, 2012, annual salary of \$18,200.

Resignation

Carolann Kendrick - Assistant Professor, Health Sciences Division, effective July 1, 2011.

Melinda H. McDaniel - Assistant Professor, Culinary Arts, Business & Technology, effective July 31, 2011.

Michael A. Murphree - Assistant Baseball Coach, Wellness & Athletics, effective July 15, 2011.

Career Services

Employment

Judith M. Bennett - Senior Cashier (grade 10), Business Affairs, Administration & Finance, effective July 5, 2011, hourly rate of \$11.43, includes experiential credit.

Julia C. Chrencik - Senior Administrative Assistant (Grade 10), Language & Literature, effective June 20, 2011, hourly rate of \$11.45, educational and experiential credit given. Ms. Chrencik fills the position vacated by the resignation of Heather R. Williamson.

Reemployment

Ayrin R. Balilo - Intake Orientation Assistant (Grade 10), Workforce Center, Economic Development, effective July 1, 2011 – June 30, 2012, hourly rate of \$11.72. Position funded by Workforce Investment Grant.

Teresa S. Beaver - Membership, Resource Development Associate, (Grade 11) Marketing & Communications, effective July 1, 2011 – June 30, 2012, hourly rate of \$12.44. Position funded by Corporation for Public Broadcasting Grant.

Geraldine Chappelle - Administrative Assistant (Grade 9), Workforce Center, Economic Development, effective July 1, 2011 – June 30, 2012, hourly rate of \$15.38. Position funded by Workforce Investment Grant.

Curtis J. Carter - Producer, WKGC, (Grade 10), Marketing & Communications, effective July 1, 2011 – June 30, 2012, hourly rate of \$17.75. Position funded by Corporation for Public Broadcasting.

Wallace M. Crawford - Program Associate WKGC (Grade 13), Marketing & Communications, effective July 1, 2011 – June 30, 2012, hourly rate of \$28.62. Position funded 50% Corporation for Public Broadcasting.

Jamie M. Gupton - Part – time Senior Administrative Assistant (Grade 10), Health Sciences, effective July 1, 2011 – June 30, 2012, hourly rate of \$10.87. Position funded by Community Based job Training Grant.

Marissa Hunt - Intake Orientation Assistant (Grade 10), Workforce Center, effective July 1, 2011 – June 30, 2012, hourly rate of \$12.29. Position funded by Workforce Investment Grant.

Melannie F. Lewis - Senior Bookkeeper (Grade 13), Workforce Center, effective July 1, 2011 – June 30, 2012, hourly rate of \$12.58. Position funded by Workforce Investment Grant.

Kelley R. Long - Intake Orientation Assistant (Grade 10), Workforce Center, effective July 1, 2011 – June 30, 2012, hourly rate of \$14.21. Position funded by Workforce Investment Grant.

Robin A. Merritt - Senior Employment Representative (Grade 14), Workforce Center, Economic Development, effective July 1, 2011 – June 30, 2012, hourly rate of \$14.33. Position funded by Workforce Investment Act Grant.

John H. Miller, III - Part – time Administrative Assistant (Grade 10) VBOC, Economic Development, effective July 1, 2011 – June 30, 2012, hourly rate of \$11.64. Position funded by Veterans Business Outreach Center Program Grant.

Reclassification of Employment

Jennifer R. Pierson - From Auxiliary Worker (Grade 3), Food Services, Business Affairs, to Auxiliary Worker (Grade 9), Business Affairs, hourly rate of \$10.99, experiential credit given, effective June 27, 2011. Ms. Pierson fills the position vacated by the retirement of Janice E. Courtney.

Mark A. Rissman - From Maintenance Mechanic I (Grade 7) Maintenance & Operations, to Maintenance Mechanic II (Grade 9), Maintenance & Operations, hourly rate of \$15.67, effective July 1, 2011 – June 30, 2012.

Eileen Wilkes - From Executive Administrative Assistant to the President (Grade 14), to Executive Assistant to the President (Grade 14), effective June 27, 2011. No salary change.

Arnold C. Varner - From Heating & Air Conditioning I (Grade 12) Maintenance & Operations, to Heating & Air Conditioning Technician II (Grade 13), Maintenance & Operations, hourly rate of \$17.69, effective July 1, 2011 – June 30, 2012.

Enter DROP

Curtis J. Carter - Producer Specialized Programs (Grade 9), WKGC, Marketing & Communications, effective June 1, 2011.

Michael L. McCorvey - Custodian, Maintenance & Operations, effective June 1, 2011.

Ronney L. Watson - Supervisor Grounds, Maintenance & Operations, effective August 1, 2011.

Ms. Durden made a motion to approve the list of personnel actions. Mr. Norton seconded and the vote was recorded as

follows: Butler, aye; Durden, aye; Estes, aye; Norton, aye; Patronis, aye; and Tannehill, aye. Mr. Norton questioned the difference in salary between Mr. Jimmy Powell's two positions as a game operations assistant for women's and men's basketball, which was answered as a difference in workload and responsibilities.

**Contract
Ratifications**

4.2 Agenda items **4.2** and **4.3** were bundled for approval.

**July 2011
Overloads**

Trustees were asked to approve a list of contracts signed by 70 instructors of noncredit courses, and 38 special and overload contracts, for the total amount of \$603,256.48.

Trustees were asked to approve the list of the spring 2011 and summer 2011 overloads totaling \$49,738.17.

After review of the contract ratifications listed under item **4.2**, and the list under item **4.3**, Mr. Norton made a motion to accept the recommendations as presented. Ms. Patronis seconded, and the vote was recorded as follows: Butler, aye; Durden, aye; Estes, aye; Norton, aye; Patronis, aye; and Tannehill, aye.

**Manual of
Policy
Revisions –
Tentative
Approval**

4.4 Tentative approval was given for the following Manual of Policy Revisions:

Refer to 4.4.1 Policy 5.215, Solicitation on Campus
Amends existing policy to provide a formal appeals process for those wishing to solicit to students and employees on GCSC campuses.

Refer to 4.4.2 Policy 5.290, Smoking and Use of Tobacco Products

Amends existing policy to reflect the college's adoption of a tobacco-free environment effective January 1, 2012.

Refer to 4.4.3 Policy 5.180, College Vehicles

Amends existing policy for consistency with current procedures.

Refer to 4.4.4 Policy 5.270, Printing and Reproduction Services

Deletes existing policy due to the outsourcing of the campus print shop.

Mr. Norton asked what the current smoking policy is on campus. Dr. Kerley gave a brief overview of the current smoking policy, stating concerns regarding respiratory problems and promoting good health for students. Mr. Mullinax gave his support for the no smoking policy, stating that the current policy is not efficient and poses a health risk and a nuisance to non-smoking students.

Mr. Norton noted his support for a student's right to smoke. After review of the policy under item **4.4.1**, Ms. Durden made a motion to accept the recommendations as presented. Mr. Estes seconded, and the vote was recorded as follows: Butler, aye; Durden, aye; Estes, aye; Norton, aye; Patronis, aye; and Tannehill, aye.

After review of the policy under item **4.4.2**, Ms. Durden made a motion to accept the recommendations as presented. Mr. Estes seconded, and the vote was recorded as follows: Butler, aye; Durden, aye; Estes, aye; Norton, no; Patronis, aye; and Tannehill, aye.

After review of the policy under item **4.4.3**, Mr. Estes made a motion to accept the recommendations as presented. Ms. Patronis seconded, and the vote was recorded as follows: Butler, aye; Durden, aye; Estes, aye; Norton, aye; Patronis, aye; and Tannehill, aye.

After review of the policy under item **4.4.4**, Mr. Tannehill made a motion to accept the recommendations as presented. Ms. Durden seconded, and the vote was recorded as follows: Butler, aye; Durden, aye; Estes, aye; Norton, aye; Patronis, aye; and Tannehill, aye.

**Inventoried
Property
Disposal**

4.5 Approval was requested to dispose of equipment that the property custodians had determined no longer serves the needs of the College's students or staff.

Mr. Estes made a motion to approve the list. Ms. Durden seconded, and the vote was recorded as follows: Butler, aye; Durden, aye; Estes, aye; Norton, aye; Patronis, aye; and Tannehill, aye.

**Approval of
Signage
Replacement
Project
Change Order
#1**

4.6 Final approval was given for the following change order:

Refer to 4.6.1 Recommendation of Approval of Change Order #1 to Advanced Electrical Signs Contract for Campus Signage Replacement

As GCSC partners with the FSU Panama City campus on many different programs and services, the College staff sees a benefit for both institutions to have a presence on the two large pylon signs to be located at each end of Collegiate Drive. College staff requested approval of Change Order #1, an additive change order in the amount of \$11,850.00, for the addition of boxes to both signs to include FSU PC.

Ms. Butler asked if FSU PC desired to be included on the new sign, to which Dr. Kerley answered “yes” and reminded of the great partnership between GCSC and FSU PC. Dr. Kerley also stated that the costs of adding FSU PC to the new signage would be absorbed by the College, when questioned by Mr. Norton. Ms. Durden supported the request, stating that the main purpose is to provide education to students.

Mr. Norton made a motion to accept the recommendation as presented. Ms. Durden seconded, and the vote was recorded as follows: Butler, aye; Durden, aye; Estes, aye; Norton, aye; Patronis, aye; and Tannehill, aye.

**Approval of
Food Court
Construction
Documents**

4.7 Final approval was given for the following documents:

Refer to 4.7.1 Recommendation of Approval of Food Court
Construction Documents

Trustees were reminded of the contract approved during the June board meeting with Cabin Creek Food Services, Inc. to provide the College’s food service needs. As a condition of the contract, the College agreed to partner with Cabin Creek in sharing costs for the renovation of the existing café area. Florida Architects has worked with Cabin Creek and College staff to develop the construction documents for the renovation. College staff recommended approval of the construction documents.

Ms. Durden asked if the request was separate from the main project, which was answered affirmatively. Mr. John Mercer explained that the project falls under the current architecture contract, and the documents for the food court construction are mainly a formality. Ms. Patronis asked when construction is scheduled to begin, which Mr. Joe Sorci and Mr. Mercer answered stating the project would be done in phases, but services will be available this fall. The entire construction project may not be complete until September or October.

Ms. Durden made a motion to accept the recommendation as presented. Mr. Estes seconded, and the vote was recorded as follows: Butler, aye; Durden, aye; Estes, aye; Norton, aye; Patronis, aye; and Tannehill, aye.

**Approval of
Military Park
100 Percent
Construction
Documents**

4.8 Final approval was given for the following contract:

Refer to 4.8.1 Recommendation of Approval of Military Park
Construction Documents

In order to honor all branches of the United States military, architects, engineers, and contractors have donated their time to assist the College in developing a plan for a park that will further affirm our commitment to military partners and the community. College staff recommended approval of the construction documents for the recommended design of the park.

Mr. Norton suggested involving other community partners in the military park project in order to keep funds from coming out of the ATC construction. Dr. Kerley explained that the ATC has separate funding and would not be affected by the construction of the military park. Mr. Mercer stated that \$250,000 was set aside for this military project during the College's 50th anniversary.

Mr. Norton made a motion to accept the recommendation as presented. Ms. Durden seconded, and the vote was recorded as follows: Butler, aye; Durden, aye; Estes, aye; Norton, aye; Patronis, aye; and Tannehill, aye.

**Approval of
Annual Equity
Report – Part
2**

4.9 Ms. Angela Smitherman referred the trustees to the GCSC Annual Equity Report to the Division of Florida Colleges. The focus is on increasing student and staff diversity, student participation, degree completion, and enrollment. Various solutions have been developed, including a retention plan, online diversity workshops, and math gatekeeper courses, which are currently being prepared.

Mr. Estes moved to approve the report. Ms. Durden seconded and the vote was recorded as follows: Butler, aye; Durden, aye; Estes, aye; Norton, aye; Patronis, aye; and Tannehill, aye.

**5. President's
Report**

5.1.1 Dr. Kerley informed the trustees of various celebrations and highlights from across the College.

Ms. Durden voiced her concern over negative comments regarding the amount of money the College is spending on the ATC project. Mr. Sorci assured the trustees that this project has been well planned. Mr. Norton asked how many stories tall the building is planned to be, of which Mr. Sorci stated is set to be 3.5. Mr. Norton also asked if it would have made a difference to set up specifications, and questioned what was more important, square footage or aesthetics? Dr. Kerley responded, saying that the College will realize the intended programmatic benefits from the facility. Mr. Sorci stated that the construction manager (CM) process has been very beneficial, placing focus on funding, scheduling, and team building. Ms. Patronis asked what the PECO funds were, and if the College was requesting more. Mr. Mercer stated that approximately \$30 million in PECO funding are appropriated for the ATC project. Mr. Norton suggested running a

workshop on funding to educate the trustees on how monies are handled, which Dr. Kerley stated that a workshop will be held this fall for that purpose. Mr. Sorci presented the final video of the ATC building plans.

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|------------------------------------|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| Global Issues | 5.1.2 | Dr. Kerley provided trustees with information on global issues and events. |
| Administrative Updates | 5.2 | Trustees were referred to the updates provided by staff responsible for various administrative areas, highlighting major activities for each area. |
| Financial Indicators Report | 5.3 | The Financial Indicators Report as of May 31, 2011, was provided for trustee review. |
| 7. Adjournment | 7.1 | The meeting was adjourned at 12 p.m. |

Secretary

Chairman