

**FINAL
MINUTES**

**REGULAR MEETING
DISTRICT BOARD OF TRUSTEES
GULF COAST STATE COLLEGE**

June 28, 2018

10 a.m.

William C. Cramer, Jr. Seminar Room

Members Present Katie L. Patronis (presiding), Don R. Crisp, Tom L. Lewis, Elizabeth M. Kirvin, Jim W. McKnight, Steve D. Millaway, Joe K. Tannehill, Jr., David P. Warriner, Dr. John R. Holdnak, and Mr. Derrick Bennett

Absent Ralph C. Roberson

- 1. Call to Order** 1.1 Ms. Patronis called the meeting to order at 10 a.m.
- Invocation** 1.2 Mr. Bennett gave the invocation.
- Pledge of Allegiance** 1.3 Mr. McKnight led those present in the pledge of allegiance to the American flag.
- Welcome to Guests** 1.4 Ms. Patronis welcomed Mr. John Skaggs, Naval Support Activity; Colonel Matthew Jefson, Tyndall Air Force Base; Mr. Floyd Skinner, president, Gulf Coast State College Foundation, Inc.; Mr. Johnathan Fuentes, president, Student Government Association; Mr. Jamie Webb, representing Faculty Senate; Ms. Wendi Garrett, chair, Professional Employee Council; Dr. Cheryl Flax-Hyman, vice president, Institutional Effectiveness & Strategic Planning; Dr. Holly Kuehner, vice president, Academic Affairs; Dr. Melissa Lavender, vice president, Student Affairs; Mr. John Mercer, vice president, Administration & Finance; and Mr. Glen McDonald, vice president, Economic Development & Strategic Strategies
- Hearing of Citizens** 1.5 No citizens answered the call to appear before the board.
- Public Comment on Proposed Lab Fees** 1.6 No citizens answered the call to address the board regarding the proposed 2018-19 Lab Fees.
- Special Presentation** 1.7.1 Ms. Patronis and Dr. Holdnak invited Mr. Ed Benner, president, Krewe of St. Andrews, Inc.; Mr. Floyd Skinner, president, GCSC Foundation, Inc.; and Ms. Margie Mazur, executive director, GCSC Foundation, Inc. to the podium. Dr. Holdnak thanked the Krewe of St. Andrews for being a

benefactor of the Foundation since 2008, providing scholarship support for many students. He also recognized the Krewe for reaching a prestigious cumulative giving level resulting in the Krewe of St. Andrews being inducted into the Foundation Trustee's Club, as they now join donors who have a cumulative giving level of \$25,000 or more. Mr. Benner stated he appreciated the partnership between the Krewe of St. Andrews and the College and looks forward to a long relationship. Dr. Holdnak thanked the organization for the support given to the College and the community.

- 1.7.2** Dr. Holdnak stated that in October 2017, the Foundation publically unveiled the ambitious "Thanks a Million Campaign" and not unsurprisingly, the community has been supportive of this effort. He introduced Mr. Bill Cramer, the man who has lead this charge, to share an update regarding the Campaign status.

Mr. Cramer stated an important part of the campaign has been to educate the public about the shortfalls and misconceptions regarding the military educational benefits. He stressed that the campaign must not waiver to ensure the Foundation and the College provide educational access to our military and veteran students now and the years to come. Mr. Cramer then shared statistics regarding the impact the campaign has made to date and announced that the Campaign has reached an incredible milestone surpassing the million-dollar mark, with the campaign total currently at \$1,001,687.55.

Mr. Cramer introduced Mr. Keven Remedies, post commander for the L.E. "Tommy" Thomas American Legion Post 375; Mr. Jon Lane, Post 375 Ride Director; and Dr. Suzanne Remedies, director of Military and Veterans Services at Gulf Coast State College. The L.E. "Tommy" Thomas American Legion Post 375 is the benefactor who brought the campaign over the million-dollar milestone. Mr. Remedies thanked the trustees for the honor to work as a team with the college and presented the Foundation with a check for \$12,375, funds raised from the proceeds of the annual Ride to Remember Poker Run. Mr. Remedies stated the Ride to Remember is an opportunity to honor active duty military and veterans who have served and a chance to support the educational needs of students.

**2. Trustee
Comments**

- 2.1** Ms. Patronis called on each trustee for comments. Trustees expressed concern for those in Franklin county affected by the recent fires. Ms. Kirvin stated the fire hit one of the toughest areas of the county with many families losing everything they owned. She stated the Red Cross and other organizations have been able to assist with housing and clothing. Franklin's Promise has been set up to receive monetary donations, with 100 percent of all funds given back to those in need. Mr. Tannehill expressed his appreciation to College staff for a successful and fun summer camp experience. The camps are a great way for younger students to visit the campus. Mr. Crisp thanked Mr. Cramer and Mr. Skinner for their support of the College and Foundation. Mr. McKnight thanked President Holdnak and

his staff for their work with the budget and for addressing the funding shortfall while defending our critical mission of protecting students. Ms. Warriner expressed his appreciation for being part of a great institution and thanked Ms. Mazur and staff for their support. Mr. Millaway reported he had attended a STEM Summit hosted by the White House Office of Science and Technology last week, stating this is the first time all 50 states have come together to participate in the development of a new Federal 5-Year STEM Education Strategic Plan.

**Attorney's
Report
President's
Evaluation**

2.2 Attorney Bennett shared the results of the annual evaluation of the president's performance, congratulated Dr. Holdnak on an excellent review, and presented it to the board for approval.

Mr. McKnight moved and Mr. Warriner seconded acceptance of the evaluation as presented. The vote was recorded as follows: Crisp, aye; Kirvin, aye; Lewis, aye; McKnight, aye; Millaway, aye; Tannehill, aye; Warriner, aye; and Patronis, aye.

**GCSC
Foundation,
Inc.
President's
Update**

2.3 Mr. Floyd Skinner, president, GCSC Foundation, Inc., reported that beginning May 15, 2018, and ending June 19, 2018, the Foundation received \$111,234.18 in private contributions from the community; as of May 31, 2018, the Foundation's assets stand at \$33.2 million; year-to-date investment activity ending in May 2018, reported a gain of \$360,000 with an overall year-to-date gain of \$2.6 million. The year-to-date program support for the college is \$1,000,000, which includes scholarships awarded at \$828,000. To date the Foundation has received \$1,001,687.55 in donations and pledges in support of the "Thanks a Million" Campaign.

Mr. Skinner stated the Foundation Board of Directors would like to thank everyone who supported and assisted with the Annual Dinner on May 17, 2018. They were proud to have Governor Rick Scott as their keynote speaker along with the ability to highlight the College, students, and alumni. The event was a success with over 390 guests in attendance and a net profit of \$125,079.

**Honorary
Trustee
Updates**

2.4.1 Mr. Skaggs stated the NSA-PC base will present a fireworks display on Friday, June 29 and he will pass on the Thanks a Million Campaign update to CDR Segó.

2.4.2

Col. Jefson reported the leadership team at Tyndall Air Force Base would be changing. Col. Hernandez will be leaving and Col. Brian Laidlaw will be coming. The Association of Defense Communities recently recognized Mr. Tom Neubauer, president, Bay Defense Alliance, with the 2018 Community Leadership Award. Col. Jefson thanked the College and the Foundation for extending the Thanks a Million Campaign efforts to family and dependents. The military personnel truly appreciate it.

- Next Meeting 2.6** The next regular meeting of the District Board of Trustees is set for 10 a.m., Thursday, July 26, 2018, in the William C. Cramer, Jr. Seminar Room.
- 3. SGA Report 3.1** Mr. Johnathan Fuentes, president, Student Government Association, stated the board has been busy scheduling events and activities for 2018-19.
- 4. Consent Agenda** The items on the consent agenda are routine business, state directives, and/or compliance items. Ms. Patronis asked if there were any items trustees would like pulled from the Consent Agenda for further discussion. No requests were made; therefore, the following recommendations were presented for approval on the Consent Agenda.
- Minutes 4.1** Approval of Minutes:
- 4.1.1 Regular Meeting of April 19, 2018
 - 4.1.2 Capital Planning and Facilities Committee Meeting of May 31, 2018
 - 4.1.3 Capital Planning and Facilities Committee Meeting of June 13, 2018
 - 4.1.4 Presidential Compensation Committee Meeting of June 20, 2018
 - 4.1.5 Budget and Finance Committee Meeting of June 20, 2018
- Personnel 4.2 Professional Services**
- Employment
- Gloria J. Crawford, Interim Division Chair, Public Safety, Academic Affairs, effective July 1, 2018 – June 30, 2019, annual salary of \$82,912. Ms. Crawford fills the position vacated by the reclassification of Gregory May.
- Norris O. Harvey, Dean, Student Experience, Student Affairs, effective July 1, 2018 – June 30, 2019, annual salary of \$88,663. This is a newly created position.
- Sarah C. Pilcher, Assistant Professor, English, Language & Literature, Academic Affairs, effective August 13, 2018 – May 3, 2019, annual salary of \$41,379. Ms. Pilcher fills the position vacated by the resignation of Tabitha Parker.
- Reclassification
- Gregory S. May, from Division Chair, Public Safety to Director of Tactical Facility Planning, effective July 1, 2018 – December 31, 2018, 6-month contract salary of \$38,500. This is a newly created position.
- Resignation
- Shamere N. Jackson, Career Development Specialist, Career Development, Student Affairs, effective May 29, 2018.

Melissa Pinero, Director, TRiO Programs, Student Affairs, effective June 19, 2018.

Enter DROP

Mary E. McNaron, Coordinator, Health Sciences, Academic Affairs, effective November 1, 2018.

Patricia A. Schenck, Coordinator II, Education Preparation Institute, Academic Affairs, effective May 1, 2018.

Career Services

Employment

Charles R. Justice, Custodian (Remote), Gulf-Franklin Campus (Grade 6), Facilities Management, Administration & Finance, effective June 4, 2018, hourly rate of \$11.08. Mr. Justice fills the position vacated by the resignation of Shirley M. Walker.

Jon Machado, Lifeguard (Grade 3), Wellness & Athletics, Student Affairs, effective June 6, 2018, hourly rate of \$8.58. Part time position.

Sheila W. Martin, Senior Administrative Assistant, Gulf-Franklin Campus, (Grade 10), Academic Affairs, effective May 21, 2018, hourly rate of \$12.98. Ms. Martin fills the position vacated by the resignation of Andrea P. Morgan.

Resignation

Jarrod C. McKleroy, Custodian (Grade 6), Facilities Management, Administration & Finance, effective June 1, 2018.

Letitia L. Strickland, Computer Lab Technician, Information Technology Services, Administration & Finance, effective July 2, 2018.

Retirement

Carol A. Brewer, Senior Administrative Assistant, Institutional Effectiveness, effective August 31, 2018.

Linda G. Packard, Custodian, Facilities Management, Administration & Finance, effective May 16, 2018

Contract Ratifications

4.3

Recommendation of May 2018 Contract Ratifications for 35 instructors of noncredit courses totaling \$24,637.67 and for 11 special contracts totaling \$35,489.38.

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|---|------------|---|
| Overloads/
Adjunct Pay | 4.4 | Recommendation of Summer Session A & B Monthly and Biweekly Overloads/Adjunct Pay for 140 instructors of credit classes totaling \$384,065.29. |
| Purchase
Order
Activity | 4.5 | <p>4.5.1 This month there was one purchase order over \$100,000 for board approval. College staff is recommending approval to issue GE Medical Services, a sole source provider, a purchase order in the amount of \$134,242 for sonographic equipment, including software, hardware, and printers for the Sonography lab.</p> <p>4.5.2 The Expenditure Report for May 1-31, 2018, was provided for trustee review. This item is for informational purposes only.</p> |
| Final
Approval of
Manual of
Policy Change | 4.6 | <p>Recommendation of final approval of Manual of Policy changes:</p> <ul style="list-style-type: none">• <u>MOP 2.065, Institutional Review Board (IRB)</u>
This is a new policy to establish an Institutional Review Board, in order to oversee the protection of human subjects involved in any research at the college.• <u>MOP 5.251, Access Control – Keys and Electronic Keycards</u>
This is a new policy which authorizes the key access process administered by Campus Safety and Security. |
| Dual
Enrollment | 4.7 | Recommendation of Approval of the articulation agreements between the College and the Bay, Franklin, Gulf, Holmes, and Washington district school boards. |
| Approval of
Budget
Amendments
to
Unrestricted
Current Fund
(Fund 1) for
2017-18 | 4.8 | <p>Recommendation of Approval of Budget Amendments to the Unrestricted Current Fund (Fund 1) for 2017-18; amendments include increasing the current expenses and capital outlay budgets providing maximum flexibility of managing college resources.</p> <p>Mr. Crisp moved to accept the consent agenda items as presented.
Mr. McKnight seconded, and the vote was recorded as follows:
Crisp, aye; Kirvin, aye; Lewis, aye; Millaway, aye; McKnight, aye;
Tannehill, aye; Warriner, aye; and Patronis, aye.</p> |
| 5. Action Items | | |
| Lodging of the
State-Wide
Florida Bright
Futures
Scholarship
Program
Operational
Audit | 5.1 | <p>Trustees were asked to approve the lodging of the Florida Bright Futures Scholarship Program Operational Audit for Fiscal Years Ending June 30, 2016 and June 30, 2017.</p> <p>Mr. Lewis moved and Ms. Kirvin seconded the motion to approve the Florida Bright Futures Scholarship Program Operational Audit as presented and the vote was recorded as follows: Crisp, aye; Kirvin, aye; Lewis, aye; Millaway, aye; McKnight, aye; Tannehill, aye; Warriner, aye; and Patronis, aye.</p> |

- Write Off of Delinquent Accounts** **5.2** In accordance with College policy and applicable Florida Statute, Dr. Holdnak requested trustee approval to write off delinquent accounts that are now two years old, in the amount of \$207,064.35. He acknowledged that \$181,054.17, or 87 percent of the total, is the result of state and federal financial assistance awards that flow through the College to students who do not complete their commitments. Dr. Holdnak reminded trustees that College staff has no discretion in this award process, but is required to repay the award and attempt collection from the students. Collection efforts, including holds placed on all College documents, and the employment of the services of collection agencies will continue.
- Mr. McKnight moved and Mr. Warriner seconded approval of the charge-off of delinquent accounts as presented. The vote was recorded as follows: Crisp, aye; Kirvin, aye; Lewis, aye; Millaway, aye; McKnight, aye; Tannehill, aye; Warriner, aye; and Patronis, aye.
- President's Incentive Compensation** **5.3** Ms. Patronis stated the Presidential Compensation Committee met and recommended that Dr. Holdnak receive the full incentive compensation for 2017-18, as outlined in the Board's Memorandum of Understanding with him.
- Mr. Crisp moved to accept the recommendation as presented. Mr. Lewis seconded, and the vote was recorded as follows: Crisp, aye; Kirvin, aye; Lewis, aye; Millaway, aye; McKnight, aye; Tannehill, aye; Warriner, aye; and Patronis, aye.
- Tentative Approval of Manual of Policy Change** **5.4** Trustees were asked to provide tentative approval to Manual of Policy changes:
- 5.4.1 MOP 7.118, Campus Free Expression
The proposed modifications are reflective of the Florida Legislative action and provides the opportunity to enjoin two separate policies into one more efficient documentation of processes. Revisions also include a title change from *Public Address Area* to *Campus Free Expression*.
- 5.4.2 MOP 7.120, Distribution of Literature
Recommendation to delete policy; content will be address in the *Campus Free Expression* policy.
- Mr. Warriner moved to accept the recommendation as presented. Mr. Lewis Seconded, and the vote was recorded as follows: Crisp, aye; Kirvin, aye; Lewis, aye; Millaway, aye; McKnight, aye; Tannehill, aye; Warriner, aye; and Patronis, aye.

Approval of Lease Agreement between GCSC and Shands Teaching Hospital Clinics, Inc. d/b/a ShandsCair

5.5 Attorney Bennett presented the final Lease Agreement between Gulf Coast State College and Shands Teaching Hospital Clinics, Inc. d/b/a ShandsCair for approval indicating no substantial changes have been made from the original document.

Mr. Lewis made a motion to approve the lease agreement between GCSC and Shands Teaching Hospital Clinics, Inc. d/b/a ShandsCair as presented. Mr. Millaway seconded the motion and the vote was recorded as follows: Crisp, aye; Kirvin, aye; Lewis, aye; McKnight, aye; Millaway, aye; Tannehill, aye; Warriner, aye; and Patronis, aye.

Approval for Consent to Sublease with ShandsCair and Med-Trans Corporation

5.6 Attorney Bennett presented the Sublease Agreement by and between Shands Teaching Hospital Clinics, Inc. d/b/a ShandsCair and Med-Trans Corporation for approval.

Mr. Crisp made a motion to approve the sublease agreement between Shands Teaching Hospital Clinics, Inc. d/b/a ShandsCair and Med-Trans Corporation as presented. Mr. Tannehill seconded, and the vote was recorded as follows: Crisp, aye; Kirvin, aye; Lewis, aye; McKnight, aye; Millaway, aye; Tannehill, aye; Warriner, aye; and Patronis, aye.

2018-19 College Unrestricted Current Fund

5.7 Ms. Patronis presented the 2018-19 College Unrestricted Current Fund (“General Operating Fund”) Budget, as recommended by the Budget and Finance Committee at their meeting on June 20, 2018.

Assumptions used in the proposed 2018-19 budget include:

- No tuition or fee increase.
- Enrollment based on 1 percent increase over 2017-18 actuals through May 2018.
- Actual state appropriations from the 2018-19 General Appropriations Act.
- Estimated Industry Certification Funds for 2018-19.
- Personnel: includes a 7.75 percent increase in insurance beginning in January 2019; includes a 1.9 percent increase in salaries based on a minimum increase of \$750; and staff salaries adjusted to implement phases one and two of the compensation study.
- Current and capital expenses decreased based on prior year and reductions in contingency levels.
- Lab Fees: to be adjusted for program specific consumable costs in accordance with statute.

Following discussion of the proposed budget, Ms. Patronis moved and Mr. McKnight seconded a motion to approve the 2018-19 College Unrestricted Current Fund Budget as presented. The vote was recorded as follows: Crisp, aye; Kirvin, aye; Lewis, aye; McKnight aye; Millaway, aye; Tannehill, aye; Warriner, aye; and Patronis, aye.

**Approval of
Continuing
Contracts for
Design
Professionals**

5.8 Ms. Patronis called on Mr. McKnight to present the recommendations for Continuing Contract for Design Professionals.

Mr. McKnight stated the Capital Planning and Facilities Committee met to review Requests for Qualification (RFQs), solicited by the college, from firms interested in providing architectural, civil engineering, or mechanical and electrical engineering services to the college. These services will be under a continuing contract for “minor” projects totaling less than \$2 million, as authorized in Florida Statute 287.055. There were two respondents for architecture, four for civil, and four for mechanical and electrical.

All submissions were ranked by committee members using the following criteria: 1) ability of professional personnel, 2) Certified Minority Business Enterprise, 3) willingness to meet time and budget requirements, 4) location, 5) recent, current, and projected workloads, and volume of work previously awarded to each firm by GCSC.

Mr. Tannehill recused himself from the discussion and vote portion of the committee meeting for RFQ #3-2017/18 Civil Engineering Services, and the applicable documentation is on file.

Subsequent to the ranking by committee members, the committee selected two civil and two mechanical and electrical firms to recommend to the full Board, and scheduled interviews with the two architectural firms. At the completion of the interviews, the committee selected both firms for recommendation to the full Board.

The committee recommends into a continuing contract for “minor” projects totaling less than \$2 million with the following firms: Architectural: DAG Architects, Inc. and Florida Architects, Inc.; Civil Engineering: Dewberry Engineers, Inc. and McNeil Carroll Engineering, Inc.; Mechanical and Electrical Engineering: Humber Garick Consulting Engineering and Pinnacle Engineering Group, P.A. Ms. Kirvin seconded the motion

Mr. Tannehill recused himself from the discussion and vote for 5.8.1 due to a conflict of interest.

5.8.1 RFQ #3-2017/2018, Civil Engineering
Dewberry Engineers, Inc. and McNeil Carroll Engineering, Inc.

The vote for 5.8.1 was recorded as follows: Crisp, aye; Kirvin, aye; Lewis, aye; McKnight, aye; Millaway, aye; Warriner, aye; and Patronis, aye.

5.8.2 RFQ #4-2017/2018, Mechanical & Electrical Engineering
Humber Garick Consulting Engineering and Pinnacle Engineering Group, P.A

The vote for 5.8.2 was recorded as follows: Crisp, aye; Kirvin, aye; Lewis, aye; McKnight, aye; Millaway, aye; Tannehill, aye; Warriner, aye; and Patronis, aye.

5.8.3 RFQ #2-2017/2018, Architectural Services
DAG Architects, Inc. and Florida Architects, Inc.

The vote for 5.8.3 was recorded as follows: Crisp, aye; Kirvin, aye; Lewis, aye; McKnight, aye; Millaway, aye; Tannehill, aye; Warriner, aye; and Patronis, aye.

**Approval of
STEM
Building
Schematic
Design**

5.9 Dr. Holdnak reviewed the history of the buildings on campus noting the science building was completed in the early 1960's with additional phases later adding chemistry and physical science for a total of approximately 34,000 square feet. The new STEM Building will be roughly 64,000 square feet including additional labs and classrooms.

Mr. Scorci, of Florida Architects provided a brief overview of the schematic design. The documents are the result of months of collaborative planning and discussion involving the Natural Science faculty and applicable college staff. Mr. Scorci stated all of the science faculty have been very involved in this phase of the design process and thanked the faculty in attendance at the meeting today.

Following discussion with Mr. Scorci and the science faculty in attendance, Mr. McKnight moved and Mr. Lewis seconded a motion to approve the STEM Building Schematic Design as presented. The vote was recorded as follows: Crisp, aye; Kirvin, aye; Lewis, aye; McKnight aye; Millaway, aye; Tannehill, aye; Warriner, aye; and Patronis, aye.

**Approval of
the Florida
Job Growth
Workforce
Training
Grant
Agreement**

5.10 Dr. Holdnak stated The Florida Job Growth Grant Fund is an economic development program funded by the Florida Legislature and overseen by Governor Scott. For 2017-18, the Florida Job Growth Grant Fund made \$85 million available, through a competitive process, for public infrastructure and job training projects that support growth and employment in Florida's diverse industries. Gulf Coast State College submitted an application for a Florida Job Growth Grant to the Department of Economic Opportunity to aid in the development of an Advanced Manufacturing Innovation Institute (AMI²).

Dr. Holdnak called on Vice President Glen McDonald to provide a brief overview. Mr. McDonald stated the grant, in the amount of \$1,923,442.32, supports the creating of the Advanced Manufacturing Innovation Institute and provides funding for scholarships for students; equipment and supplies; engineering technology instructors, and modifications to facilities needed for new equipment. He also stated St. Joe Company agreed to provide \$100,000

in funding to support the completion of this grant and creation of the Advanced Manufacturing Innovation Institute.

Dr. Holdnak requested the Board to accept the agreement and authorize the College to proceed with the project.

Ms. Kirvin motioned to accept the Florida Job Growth Workforce Training Grant Agreement as presented. Mr. Millaway seconded, and the vote was recorded as follows: Crisp, aye; Kirvin, aye; Lewis, aye; McKnight aye; Millaway, aye; Tannehill, aye; Warriner, aye; and Patronis, aye.

6. Actual Revenues and Expenses Compared to Budget for Most Recent Accounting Period and YTD

6.1.1 Trustees reviewed the Year-to-Date Actual Revenues and Expenses Compared to Budget for fiscal year 2017-18 as of April 30, 2018.

Actual YTD Revenues and Expenses Compared to Prior Year

6.1.2 Trustees reviewed the Month and Year-to-Date Revenues and Expenses Compared to Prior Year for fiscal year 2017-18 as of April 30, 2018.

Phase 3 Campus Improvements (Roadway & Parking) Project Update

6.2 Dr. Holdnak stated the Phase 3 Campus Improvements (Roadway & Parking) Project is progressing on schedule. Landscaping is underway, curbing has been completed, and the contractor will begin paving in the next few days. Prior to paving, a defective valve will be removed and a new valve relocated so that it will no longer be located under the parking lot. This work will be done on a Saturday to minimize the impact on students, faculty and staff. Sidewalks are in the process of being installed and lighting will be added soon.

Amelia G. Tapper Center for the Arts Roof Project Update

6.3 Dr. Holdnak reported the contractor, Kent Roofing, has worked diligently on replacing the roof of the Visual & Performing Arts Building. The exterior insulation and finish system took a little longer than the contractor initially planned, partly due to the rain during the past month; however, weather cooperated recently and Mr. Mercer reported the project is substantially complete as of June 27, 2018.

President's Report

6.4 Dr. Holdnak stated the 2018 Legislative Summary Report, prepared by the Association of Florida Colleges Legislative Committee, has been provided to the Board for their review.

- College People and Programs** **6.4.1** Dr. Holdnak shared accomplishments of employees and programs at the college:
- Enactus Team participation at the 2018 Enactus National Expo in Kansas City.
 - Spring 2018 President's, Dean's and Honor's lists.
 - GCSC ranked 4th Best College for Animation Degrees in Country.
 - Harold Brown, Facilities Management employee going above and beyond the call of job duties.
- Community Support** **6.4.2** Dr. Holdnak shared activities and programs the college has been involved with in the community:
- The college is currently working with McDonald's Corporation regarding their scholarship programs.
 - The Summer Youth Programs began on June 18 with over 800 students engaging in different camps.
- 7. Good of the Order** **7.1** Trustees were reminded of the Dental Assisting Pinning Ceremony, Thursday, June 28, 2018, 5 p.m., in the Jules Sarzin Lecture Hall, Language & Literature Building
- 8. Adjournment** **8.1** The regular meeting was adjourned at 11:48 a.m.

Secretary

Chair, District Board of Trustees