

**MINUTES**  
**REGULAR MEETING**  
**DISTRICT BOARD OF TRUSTEES**  
**GULF COAST COMMUNITY COLLEGE**

**March 8, 2007**

10 a.m.  
Student Union West 306

**Members Present** William C. Cramer, Jr. (presiding), Denise D. Butler, Dan A. Estes, Charles S. Isler, Dr. Stephen C. Myers, Renee C. Shoaf, William C. Sumner, Dr. Robert L. McSpadden, and Derrick G. Bennett

- 1. Call to Order**      **1.1** Chair Cramer called the meeting to order at 10 a.m.
  
- Invocation**      **1.2** Dr. McSpadden gave the invocation.
  
- Pledge of Allegiance**      **1.3** Ms. Shoaf led those present in the pledge of allegiance to the American flag.
  
- Welcome to Guests**      **1.4** Chair Cramer welcomed guests, recognizing in particular Ms. Christina Kight, chair of the Career Council; Ms. Cindy Boshelle, chair of the Coordinating Council; Mr. Lloyd Harris, chair of the Faculty Council; and Mr. Umar Karaman, president of the Student Activities Board.
  
- Hearing of Citizens**      **1.5** No citizen answered the call to appear before the board.
  
- Approval of Minutes**      **1.6** Mr. Sumner moved and Mr. Isler seconded approval of the minutes of the board's regular meeting of February 8, 2007, and special meeting of February 27, 2007, as distributed. The vote was recorded as follows: Butler, aye; Estes, aye; Isler, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.
  
- Gulf Coast Story**      **1.7** Dr. McSpadden introduced Dr. Dan Finley, coordinator of the Emergency Medical Services program and coach of the Brain Bowl team, who presented Phase III of The 2007 Gulf Coast Story. Dr. Finley described the Brain Bowl program, identified its purpose, and shared a historical summary. He noted that 21 of Florida's 28 public community colleges participate and that the Panhandle is the state's most competitive region. Acknowledging the GCCC team's record, Dr. Finley indicated that the team had gone to the state tournament in six of the past ten years. He announced that GCCC would be hosting the state tournament to be held March 29-31 and that the team would be competing in the National Association of Quiz-bowl Tournaments (NAQT) Championship

Tournament as a result of the team's success in the NAQT regional tournament held in Douglas, Georgia, in February. He noted that the NAQT Championship Tournament would be held in Minneapolis, Minnesota, April 13-14, 2007. After sharing sample Brain Bowl questions, Dr. Finley introduced his fellow coaches, Dean Burbank, Tonia Lawson, and Jeff Yawn. Team Captain Nicole Maulden expressed appreciation to the board and to the faculty and staff for supporting the Brain Bowl team, and Dr. Finley introduced team members Christopher Austin, Ashley Notz, and Jessica Rigdon and he identified Justin Lee, who was unable to attend the board's meeting. On behalf of the board, Chair Cramer congratulated the team and coaches for their outstanding accomplishments.

**SAB  
Report**

**1.8** Mr. Umar Karaman, president of the Student Activities Board, expressed SAB's pride in the Brain Bowl team's success. He highlighted various activities that had occurred during the college's celebration of Black History Month and reviewed plans for upcoming events including the "Rally in Tally!" trip to the Florida Legislature on March 22 and the student trip to Washington, D.C., during Spring Break week. Mr. Karaman noted that SAB elections would take place April 9-12 and, he invited trustees and others to the Annual Spring Luau on April 20. Other activities included the Inconvenient Truth Forum, co-sponsored with the Student Government Council of Florida State University Panama City.

**2. Attorney's  
Report**

**2.1** Attorney Bennett had no report.

**Next  
Meeting**

**2.2** The next regular meeting of the District Board of Trustees was set for Thursday, April 12, 2007, at 10 a.m. in Room 306 of the Student Union West.

**Presidential  
Search**

**2.3** Chair Cramer reported that the Presidential Search Negotiations Committee had met on Tuesday, March 6, and referred trustees to the minutes of that meeting. He indicated that Attorney Bennett had developed a draft contract for the committee's consideration, which was based on Dr. McSpadden's current contract. Chair Cramer noted that the committee had considered, among other things, salaries of presidents in Florida's public community colleges with the objective of offering a compensation package that would be fair to Dr. Kerley and fair to the college. Acknowledging Dr. Kerley's excellent qualifications, Chair Cramer reported the committee's diligence in crafting a contract that would reflect the value of the job and the board's confidence in the new president's ability to meet board and college goals. The committee had agreed to an initial contract proposal and had authorized Chair Cramer to talk with Dr. Kerley in its behalf to reach an agreement on contract terms. Chair Cramer outlined the primary provisions of the contract signed by Dr. Kerley, which would become effective on June 1, 2007, for a three-

year term. The annual salary would be \$215,000 with the use of a current model automobile, which would be selected through a competitive bid process. The contract included provision for memberships in area chambers of commerce and various civic and social organizations selected by the president and approved by the board to facilitate Dr. Kerley's engagement with the communities served by the college. Chair Cramer indicated that the contract provided for a one-time payment of reasonable moving and relocation expenses, including a one-time allowance for incidentals related to the move. Recognizing uncertainties related to housing issues, Chair Cramer noted the contract provided for the board's consideration of a request by the president regarding assistance with housing expenses. Consistent with Dr. McSpadden's contract, the new president would be granted 30 days annual leave. Following review of the contract, Mr. Sumner moved and Mr. Isler seconded approval of the contract as presented and authorization for Chair Cramer to sign it on behalf of the board. The vote was recorded as follows: Butler, aye; Estes, aye; Isler, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

On behalf of the board, Chair Cramer acknowledged the significant role college employees and community members had played in the board's decision. He noted that the selection of the college's chief executive was unquestionably the most important thing the board would be responsible for doing. He reminded those present that restructuring of Florida's educational system in the recent past had involved an unsuccessful attempt to nullify the autonomy of local boards of trustees in presidential selection, and he expressed gratitude for the efforts of those who ensured that such a critical decision continues to be made at the local level and with consideration of input from the communities being served. Gratefully acknowledging the seriousness with which the community, the college, and the board undertook the presidential selection process, Chair Cramer declared an end to the process that had named Dr. A. James Kerley the fifth president of Gulf Coast Community College.

Dr. McSpadden indicated that he and Ms. Eileen Wilkes, secretary to the president, were preparing materials to facilitate the leadership transition. He noted that Dr. John Holdnak was handling matters related to the legislative process. Dr. McSpadden recommended that the board continue Ms. Wanda Luckie's salary supplement through April as she works with the President's Office to facilitate the transition process. Dr. McSpadden noted that Dr. Linda Adair was planning Fall Conference 2007 events and that he would be prepared to complete his tenure as of May 31, 2007. Although invited to be the speaker for the Annual Commencement Exercises on May 6, Dr. Kerley was unable to accept because of his prior commitment to participate in his current institution's commencement exercises on the same date. Dr. McSpadden indicated that Senator Don Gaetz had been invited to be the commencement speaker and that Dr. Adair would be in charge of the commencement exercises.

**3. College  
People  
and  
Programs**

**3.1.1** Dr. McSpadden acknowledged that he had received criticism for the college's plans to present *The Vagina Monologues* as a part of Women's History Month programming. Among the items included in the trustees' binders were articles about the new president, the Habitat for Humanity project, Head Softball Coach Susan Painter's career success, upcoming Visual and Performing Arts events, the Code Talker experiences of Disability Support Services staff member Winnie Breegle, and the political successes of Ray Sansom, Speaker-designate of the Florida House of Representatives. Other notes, letters, and messages focused on the Brain Bowl team's success, quality of *The Gull's Cry*, success of a former GCCC theatre student, and commendation of Disability Support Services staff.

**Community  
Support**

**3.1.2** Dr. McSpadden shared a newspaper article that focused on the GCCC Foundation's recent Annual Meeting and the success of the A Legacy of Trust campaign. In addition, he shared an email message from a former student whose life was changed as a result of the foundation scholarship she had received. Dr. McSpadden called attention to copies of ads associated with the Hattie Burch Memorial Scholarship and scholarship recipients Christopher Austin and Vicky Figueroa. Dr. McSpadden also referred to checks from recent donors to the GCCC Foundation.

**Foundation  
Report**

**3.1.3** Ms. Margie Mazur, executive director of the GCCC Foundation, reported foundation assets at \$25.7 million and indicated the A Legacy of Trust campaign closed at \$9.2 million. She requested approval of the foundation's request for state matching funds from the Dr. Philip Benjamin Matching Program (\$662,644) as well as from the First Generation in College Scholarship Matching Program (\$10,000). Ms. Butler moved and Mr. Isler seconded approval of the matching funds request as presented. The vote was recorded as follows: Butler, aye; Estes, aye; Isler, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye. Ms. Mazur expressed appreciation to all those who supported the recent annual meeting, reporting that 482 guests attended the event, which grossed approximately \$38,000 and netted \$2,900. She indicated that more than 1,000 scholarship applications had been received for the 2007-08 year, with approximately 425 of them being online submittals.

**Legislative  
Update**

**3.2.1** Dr. McSpadden called on Dr. Linda Adair, executive vice president, who described the nature of a pending bill in the Florida House of Representatives that would create s. 1012.835, F.S., establishing the Community College Faculty Excellence Act; and s. 1012.941, F.S., establishing the University Faculty Excellence Act. Dr. Adair indicated the bill would have a tremendously negative impact on higher education in Florida and would establish a required ratio of classes taught by full-time and adjunct faculty of 75 to 25. She predicted that such a bill would have a significant financial impact on the Community College System. Although the proposed bill indicated that the Legislature would provide funding, experience did not support such an assertion. Dr. Adair indicated that the

overriding concern about the legislation is that colleges will be managed by the Legislature and the cost of operations will increase phenomenally. In response to a question from Chair Cramer, Dr. Adair indicated that community colleges and universities are mounting strong opposition to the proposed legislation.

**4. Health Sciences Contract**

**4.1.1** Trustees were asked to approve an agreement with Vascular Associates, L.L.C., of Panama City, which would permit students in the college's Diagnostic Medical Sonography program to gain clinical experience with that agency. Ms. Shoaf moved and Dr. Myers seconded approval of the agreement as presented. The vote was recorded as follows: Butler, aye; Estes, aye; Isler, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

**EBS Excess Capacity Lease**

**4.1.2** Chair Cramer indicated that he had reviewed the EBS Excess Capacity Lease, which had been presented to the board at the regular meeting on February 8, 2007, and he recommended approval. Mr. Estes moved and Dr. Myers seconded approval of the lease agreement as recommended. The vote was recorded as follows: Butler, aye; Estes, aye; Isler, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

**Disposal of Inventoried Property**

**4.2.1** Following review of a listing of obsolete computer equipment, Mr. Estes moved and Ms. Shoaf seconded approval of appropriate disposal of the items and removal of them from inventory records. The vote was recorded as follows: Butler, aye; Estes, aye; Isler, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

**Budget Amendments**

**4.2.2.1** Following Dean John Mercer's description of the purpose of Amendment 14 to the Restricted Current Fund, Ms. Butler moved and Mr. Sumner seconded approval. The vote was recorded as follows: Butler, aye; Estes, aye; Isler, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

**4.2.2.2** Dean Mercer described the purpose of Amendment 15 to the Agency Fund. Mr. Sumner moved and Ms. Butler seconded approval of the amendment as presented. The vote was recorded as follows: Butler, aye; Estes, aye; Isler, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

**Financial Audit**

**4.2.3** Dr. McSpadden led review of the college's Financial Audit for Fiscal Year Ended June 30, 2006, which had been conducted by the Auditor General's Office. In response to Dr. McSpadden's description of the clean audit, Chair Cramer congratulated Dean Mercer and his staff.

**Financial and Energy Statement**

**4.2.4** Dean Mercer highlighted key points in a statement of activity in the General Current Fund for the period July 1, 2006 - February 28, 2007, as well as an energy consumption analysis and report of purchases between \$2,500 and \$25,000 during February 2007.

**Professional  
Personnel**

**4.3.1** Following review of professional personnel recommendations listed below, Dr. Myers moved and Ms. Shoaf seconded approval. The vote was recorded as follows: Butler, aye; Estes, aye; Isler, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

**Advancement in Academic Rank**

**From Associate Professor to Professor**

Brennan, Patrick E.  
Dunlap, Carolyn P.  
Fosbender, Lisa M.

**Continuing Contract beginning August 2007-08**

Barnett, Michalle T.	
Brennan, Patrick E.	Gonshor, Lee G.
Cobb, Parmjeet K.	Harris, Clifford L.
Fosbender, Lisa M.	Trentanelli, Elizabeth A.

**Renewal of Annual Contract beginning August 2007-08**

Ashman, Paul E.	
Azzati, Michele G.	Kuhn, Sabrina L.
Brzuska, Deborah A.	Marinuzzi, Tammy L.
Dunlap, Carolyn P.	Merritt, Brad E.
Erben, Julia E.	Payne, Wendy L.
Hart, Stacey P.	VanNette, Tara M.
Keene, Wes R.	Woolson, Carolin

**Resignation**

Hatfield, James M. --- Coordinator, Men's Basketball, Wellness and Athletics Division, effective June 30, 2007

Hunt, Christine E. --- Associate Professor, Health Sciences Division, effective February 9, 2007

**Retirement**

McDuffie, Elaine --- Professor, Technology Division, effective May 6, 2007

**Career Service  
Personnel**

**4.3.2** After review of the career service personnel recommendations presented below, Dr. Myers moved and Mr. Sumner seconded approval. The vote was recorded as follows: Butler, aye; Estes, aye; Isler, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

**Employment**

Del Hoyo, Katie L. --- Testing Assistant (Grade 9), Student Services, effective February 19, 2007, hourly rate of \$9.88, including experiential credit

Marques, Margarita --- Teacher's Aide (Grade 9), Instructional Support and Lifelong Learning, effective February 16 - June 30, 2007, hourly rate of \$9.41; funded by VTAE grant

### **Resignation**

Greig, Brian J. --- Lifeguard (Grade 3), Wellness and Athletics Division, effective February 15, 2007

Sott, Thomas C. --- Groundskeeper (Grade 6), Facilities Management, effective March 9, 2007

### **Termination**

Jackson-Griggs, Louise --- Auxiliary Services Worker III (Grade 5), Food Service, Business Affairs, effective February 22, 2007

### **Ratification of Contracts**

**4.3.3** Ms. Butler moved and Mr. Sumner seconded ratification of contracts signed by 55 instructors of credit courses, 45 instructors of noncredit courses, and 3 special contractors. The vote was recorded as follows: Butler, aye; Estes, aye; Isler, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

### **5. Approval of Catalog**

**5.1.1** Dr. McSpadden called attention to the 2007-08 General Catalog and requested final approval. Dr. Myers moved and Mr. Estes seconded final approval as requested. The vote was recorded as follows: Butler, aye; Estes, aye; Isler, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

### **Lifelong Learning Courses**

**5.1.2** Trustees reviewed a listing of noncredit courses offered by Lifelong Learning. Ms. Shoaf moved and Mr. Estes seconded approval of the courses as presented. The vote was recorded as follows: Butler, aye; Estes, aye; Isler, aye; Myers, aye; Shoaf, aye; Sumner, aye; Cramer, aye.

### **6. Visual and Performing Arts Events**

**6.1** Dr. McSpadden referred trustees to a schedule of events sponsored by the Visual and Performing Arts Division and encouraged them to attend as their interests and schedules would permit.

### **50<sup>th</sup> Anniversary Video**

**6.2** A video titled "Memories of Gulf Coast Community College" was presented. Dr. McSpadden commended Mr. Chris Thomes, director of Marketing and Public Relations, for his role in producing the video.

### **7. Adjournment**

The meeting was adjourned at 11:25 a.m.