

# MINUTES

## REGULAR MEETING DISTRICT BOARD OF TRUSTEES GULF COAST COMMUNITY COLLEGE

September 11, 2008

10 a.m.  
Student Union West 306

**Members Present** William C. Cramer, Jr. (presiding), Denise D. Butler, Karen L. Durden, Charles S. Isler, Dr. Stephen C. Myers, William C. Sumner, Linda R. Wood, Col. David E. Zeh, Dr. Jim Kerley, and Derrick G. Bennett

- 1. Call to Order**      **1.1**      Chair Cramer called the meeting to order at 10:03 a.m.
  
- Invocation**            **1.2**      Dr. Kerley gave the invocation.
  
- Pledge of Allegiance**      **1.3**      Colonel Zeh led those present in the pledge of allegiance to the American flag. In remembrance of 9-11, Dr. Kerley shared with the board a movie clip of the World Trade Center in New York on September 11, 2001. Dr. Kerley introduced Ms. Ashley Rader, student of the Visual and Performing Arts program at Gulf Coast, to sing "God Bless America." Chair Cramer expressed his sincere appreciation to Ms. Rader for sharing her musical talent with the trustees. Chair Cramer acknowledged the opportunity to pause, remember, and give thanks. Chair Cramer addressed Col. Zeh, commander of the 325<sup>th</sup> Mission Support Group at Tyndall Air Force Base, in appreciation and recognition of his leadership and our military in defending our freedoms. Col. Zeh also acknowledged the first responders, medical teams, as well as non-profit organizations throughout the world who also contribute to the global war on terrorism.
  
- Welcome to Guests**      **1.4**      Chair Cramer welcomed Colonel David E. Zeh, honorary trustee and commander of the 325<sup>th</sup> Mission Support Group at Tyndall Air Force Base; Mr. Wayne Lindsey, president of the GCCC Foundation; Dana Dye, chair of the Faculty Council; Bobby Hughes, chair of the Career Council; Alice Walls, chair of the Coordinating Council; and Jillian Walsh, president of SAB.

**Hearing  
of Citizens**

**1.5** Chair Cramer asked if there were any citizens present before the Board. Leisa Ridings, full time law student at Gulf Coast introduced herself to the trustees and presented a proposal highlighting an alternative way to read text books for students. Amazon Kindle, an e-book reader, and is available through Amazon.com. Dr. Myers indicated that Kindle was a wonderful alternative learning tool and Chair Cramer expressed the need to examine ways to ease burdens on students by considering new text book alternatives. Chair Cramer thanked Ms. Ridings for her presentation of Kindle.

**Approval  
of Minutes**

**1.6** Ms. Butler moved and Mr. Sumner seconded approval of the minutes of the board's regular meeting of July 25, 2008, as distributed. The vote was recorded as follows: Butler, aye; Durden, aye; Isler, aye; Myers, aye; Sumner, aye; Wood, aye; Cramer, aye.

**“Walk  
The Talk”  
Award**

**1.7** Dr. Kerley called on Ms. Mary D' Aoust, past chair of the Career Council, who introduced the Career Employee of the month, Ms. Barbara Gilbert, senior administrative assistant in the Wellness and Athletics Division. Ms. Gilbert was recognized for her commitment to excellence and outstanding performance.

**2. Attorney's  
Report**

**2.1** Attorney Bennett had no report.

**Next  
Meeting**

**2.2** The next regular meeting of the District Board of Trustees was set for 10 a.m., Thursday, October 9, in SUW 306.

**3. SAB  
Report**

**3.1** Ms. Jillian Walsh, Student Activities Board president reported that this year's "Welcome Back" activities held August 25 – 29 for new and returning students, and was extremely successful. In addition, she reviewed upcoming events. She also reported that the drive-in movie event for students, faculty, and staff is scheduled on November 14. Ms. Walsh announced that the SAB Executive Board would be traveling to Washington, D.C. September 24 – 28 to attend the American Student Government Conference.

**4. Action  
Items**

**4.1** After review of the following listed personnel recommendations, Ms. Durden moved and Ms. Wood seconded approval. The vote was recorded as follows: Butler, aye; Durden, aye; Isler, aye; Myers, aye; Sumner, aye; Wood, aye; Cramer, aye.

### **Professional Personnel**

Continuing Contract beginning August 2008

Fowler, Donna

Kuhn, Sabrina L.

### **Employment**

Boyd, Melanie A. --- Assistant Professor (Step 6), Business & Technology Division, effective August 11, 2008 – May 10, 2009, salary of \$40,404

Danburg, Dwight S. --- Outreach Dentist, full-time temporary, Health Sciences Division, effective August 26, 2008 – June 4, 2009, salary of \$70,000

Harrell, Emily G. --- Librarian, part-time, Library, effective August 18, 2008, hourly rate of \$14.81

Jones, Rachel J. --- Learning Manager, Passport GED-Success Center, Off-Campus & Community Development, effective August 11, 2008 – May 10, 2009, salary of \$23,500

Long, Catherine D. --- Intern, Media & Community Relations, effective August 26, 2008 – December 12, 2008, no salary

Pooler, Carolyn S. --- Career Manager II, Workforce Training Center, Workforce Development, effective August 11, 2008 – June 30, 2009, salary of \$25,447 (based on an annual salary of \$27,500)

Poston, Elaine S. --- English Learning Manager II, Disability Support Services, Student Services, effective August 25, 2008 – June 30, 2009, salary of \$21,512 (based on an annual salary of \$25,300)

Welling, Michelle D. --- Assistant Coordinator, College Recruiting, Student Support & Enrollment Management, effective August 11, 2008 – June 30, 2009, salary of \$24,447 (based on an annual salary of \$27,500)

Wilson, Ted R. --- Assistant Professor, full-time temporary, Natural Sciences Division, effective August 11, 2008 – May 10, 2009, salary of \$30,000

### **Reemployment**

Bailey, Judith B. --- Learning Manager Specialist, Student Support Services, Off-Campus & Community Development, effective August 11, 2008 – May 10, 2009, salary of \$26,012 (funded by the Student Support Services grant)

Wood, Glenda M. --- Learning Manager Specialist, part-time, Student Support Services, Off-Campus & Community Development, effective August 18, 2008 – August 31, 2009 hourly rate of \$15.87 (funded by the Student Support Services grant)

### **Reclassification**

Head, Connie S. --- From Senior Library Assistant (Grade 9), Library, to Librarian, effective August 7, 2008 – June 30, 2009. Salary of \$25,991 (based on an annual salary of \$29,000)

Randall, Diane M. --- From Learning Manager, Disability Support Services, Student Services, to Assistant Coordinator, Disability Support Services, Student Services, effective August 11, 2008 – June 30, 2009, salary of \$24,447 (based on an annual salary of \$27,500)

West, Barbara E. --- From Passport Specialist, Passport Program, Developmental Studies, Off-Campus & Community Development, (12-month position), to Program Specialist, Passport Program, Developmental Studies, Off-Campus and Community Development, (9 month position), effective August 11, 2008 – May 10, 2009, salary of \$19,568

### **Resignation**

Balmer, Betsy L. --- Librarian, Library, effective August 6, 2008

Bond, Star R. --- Manager II, Workforce Center, Workforce Development, effective August 2, 2008

Grantham, Larry M. --- Librarian, Library, effective August 27, 2008

Watson Lisa --- Coordinator, Passport Program, Developmental Studies, Off-Campus & Community Development, effective June 30, 2008

## **Career Service Personnel**

### **Employment**

Altigieri, Krystal N. --- Senior Cashier (Grade 10), Administration and Finance, effective August 18, 2008, hourly rate of \$10.75, includes experiential credit

Buckley, Mackenzie W. --- Operations Associate (Grade 11), part-time, ESOL Program, Off-Campus & Community Development, effective July 25, 2008, hourly rate of \$10.13

Close, Kelly A. --- Operations Associate (Grade 11), part-time, ESOL Program, Off-Campus & Community Development, effective August 18, 2008, hourly rate of \$10.13

Felice, Paul E. --- Groundskeeper (Grade 6), Maintenance & Operations, effective September 2, 2008 hourly rate of \$8.43

Greig, James E. --- Facilities Maintenance, Remote Campus (Grade 6), North Bay Center, Maintenance and Operations, effective July 25, 2008, hourly rate of \$9.89

Renfroe, Sherri E. --- Senior Administrative Assistant (Grade 10), Visual & Performing Arts Division, effective August 18, 2008, hourly rate of \$10.75, includes experiential credit.

Stitchka, Vonda J. --- Senior Administrative Assistant (Grade 10), Administration & Finance, effective August 25, 2008 hourly rate of \$10.75, includes educational and experiential credit

### **Reemployment**

D'Aoust, Mary H. --- Program Assistant, (Grade 10), Returning Student Program, Student Services, effective July 1, 2008 – June 30, 2009, hourly rate of \$12.12 (funded by the Displaced Homemaker Trust Fund)

Fish, Cynthia J. --- Lifeguard (Grade 3), Wellness & Athletics Division, effective August 21, 2008, hourly rate of \$7.55

Powell, Jodie W. --- Scorekeeper, Women's Basketball, Wellness & Athletics Division, current rate of \$20.00 per game

Rogers, Catherine --- Project Assistant (Grade 9), College Reach Out Program, Student Services, effective September 1, 2008 – August 31, 2009, hourly rate of \$10.58 (funded by the CROP grant)

### **Reclassification**

Edwards, Carla R. --- From Executive Administrative Assistant (Grade 12), Institutional Effectiveness, to Senior Administrative Assistant (Grade 10), Office of the President/GCCC Foundation, Inc., effective August 25, 2008, no change in salary

Lloyd, Evelyne M. --- From Administrative Assistant (Grade 9), Health Sciences Division, to Senior Administrative Assistant (Grade 10), Health Sciences Division, effective August 1, 2008, hourly rate of \$10.87

Mitchell, Marcia J. --- From Senior Administrative Assistant, (Grade 10), Business & Technology Division, to Executive Administrative Assistant (Grade 12), Business & Technology Division, effective August 1, 2008, hourly rate of \$14.30

### **Resignation**

Crawford, Louise S. --- Receptionist (Grade 6), Office of the President/GCCC Foundation, Inc., effective August 15, 2008

Dula, John P. --- Multimedia/Network Support Technician, (CL1), Information Technology Services, effective August 8, 2008

McCoy, Margie Y. --- Development/Promotions Associate (Grade 11), WKGC, Media & Community Relations, effective August 31, 2008

Smith, FranLisa J. --- Senior Library Assistant (Grade 9), Library, effective August 20, 2008

### **Contract Ratifications**

**4.2** Trustees reviewed a listing of contracts signed by 59 instructors of noncredit courses, 11 special contracts, and credit instructors named on the Summer B 2008 Credit Overload List totaling \$95,809.12. Mr. Isler moved and Dr. Meyers seconded ratification of the contracts. The vote was recorded as follows: Butler, aye; Durden, aye; Isler, aye; Myers, aye; Sumner, aye; Wood, aye; Cramer, aye.

**Budget  
Amendments**

**4.3.1** Dr. Kerley recommended approval of Amendment 5 to the Restricted Current Fund, noting the amendment would establish budgets for several new grants totaling \$2,176.062. Mr. Sumner moved and Ms. Butler seconded approval of Amendment 5 as requested. The vote was recorded as follows: Butler, aye; Durden, aye; Isler, aye; Myers, aye; Sumner, aye; Wood, aye; Cramer, aye.

**4.3.2** Dr. Kerley recommended approval of Amendment 6 of the Unexpended Plant Fund, noting that several previous PECO appropriations were redirected from renovation of the Technology Building to constructing a new facility (Advanced Technology Center). Ms. Durden moved and Mr. Isler seconded approval of Amendment 6 as requested. The vote was recorded as follows: Butler, aye; Durden, aye; Isler, aye; Myers, aye; Sumner, aye; Wood, aye; Cramer, aye.

**Inventoried  
Property  
Disposal**

**4.4** After reviewing a list of telephone systems no longer used by the college, trustees were asked to authorize removal of the items from inventory records. Ms. Butler moved and Mr. Sumner approved removing the items from inventory records. The vote was recorded as follows: Butler, aye; Durden, aye; Isler, aye; Myers, aye; Sumner, aye; Wood, aye; Cramer, aye.

**Policy  
Approvals**

**4.5** Trustees were asked to give final approval to a revision of policy 6.017, Instructional Requirements, which would provide increased flexibility for full-time faculty in the scheduling of their own time and recognize their status as professionals who often provide their services outside normal “working hours.” Dr. Myers moved and Ms. Wood seconded final approval of revision of policy 6.017. The vote was Recorded as follows: Butler, aye; Durden, aye; Isler, aye; Myers, aye; Sumner, aye; Wood, aye; and Cramer, aye.

**Safety,  
Sanitation  
and Fire  
Inspection**

**4.6** Dr. Kerley presented the Annual Safety, Sanitation, and Fire Inspection for our three county service area which resulted in fewer findings this year than opposed to last year. In addition, he announced that the Safety, Sanitation and Fire Inspection results for the Gulf/Franklin Center revealed no minor deficiencies, North Bay Center revealed only two minor deficiencies, and the Panama City Campus revealed only 23 minor deficiencies, a significant improvement for the 2007-08 academic year. On behalf of the board, Chair Cramer congratulated Mr. John Westcott, campus superintendent, and his staff for their diligence in resolving the issues during the past year. Ms. Durden moved and Mr. Isler seconded in approval of the report as presented. The vote was recorded as

follows: Butler, aye; Durden, aye; Isler, aye; Myers, aye; Sumner, aye; Wood, aye; and Cramer, aye.

**Administration  
Annex  
Remodeling**

**4.7** Dr. Kerley recommended approval of deductive Change Order 3, which totaled a net increase of \$83,912.54 and added 45 days to the Administration Annex Remodeling Project. Mr. John Mercer, vice president of Administration and Finance, reported that the change order includes removal of existing roofing materials, installation of a new fire resistant cap sheet, and additional demolition for mechanical duct access in support of the new roof. Mr. Isler moved and Ms. Durden seconded approval of Change Order 3 as presented. The vote was recorded as follows: Butler, aye; Durden, aye; Isler, aye; Myers, aye; Sumner, aye; Wood, aye; and Cramer, aye.

**Stairwell  
Replacement**

**4.8** Dr. Kerley recommended that liquidated damages in the amount of \$500 per day for 13 days, or a total of \$6,500 be assessed against the contractor for failure to meet the completion deadline. Following discussion, the board authorized Mr. John Mercer, vice-president of Administration & Finance to resolve the issues with the contractor, including completion of the punch list prior to the October 9 District Board of Trustees meeting. Settlement of liquidated damages will occur at the next board meeting.

**Health  
Sciences  
Building  
Remodeling**

**4.9** Dr. Kerley presented Change Order 8 to the Health Sciences Building Remodeling Project and recommended approval. Trustees reviewed the deductive change order and noted the net decrease of \$288,380.66 to the contract amount. Mr. Sumner moved and Ms. Butler seconded the approval of Change Order 8 as presented. The vote was recorded: Butler, aye; Durden, aye; Isler, aye; Myers, aye; Sumner, aye; Wood, aye and Cramer, aye.

**Electrical  
Infrastructure  
Project**

**4.10** Dr. Kerley recommended approval of Change Orders 3 and 4 on the Electrical Infrastructure Upgrade Project and called on Mr. Mercer for explanation. Mr. Mercer stated that Change Order 3 would amend the size of the cabling required at no cost to the college and explained that Change Order 4 for direct purchase of materials would reduce the original contract amount by \$51,589.04 and would add an additional 62 days to the contract. Following discussion, Mr. Sumner moved and Ms. Butler seconded approval of Change Orders 3 and 4 as presented. The vote was recorded: Butler, aye; Durden, aye; Isler, aye; Myers, aye; Sumner, aye; Wood, aye; and Cramer, aye.



**Bookstore  
Outsourcing  
Study**

**4.11** Dr. Kerley presented the Bookstore Outsourcing Study Recommendation, RFP #02-2008 for approval. College staff reviewed three separate proposals submitted by Barnes and Noble, Follett, and Viladis and that after extensive financial analysis and input from students, faculty and staff, Dr. Kerley recommended to continue internal operation of the college bookstore. Ms. Durden moved and Ms. Wood seconded the rejection of all proposals. The vote was recorded: Butler, aye, Durden, aye, Isler, aye; Myers, aye; Sumner, aye; Wood, aye; and Cramer, aye.

**Bid  
2009-01**

**4.12** After review of bid tabulation information for the purchase of smart classroom video data equipment, Mr. Sumner moved and Mr. Butler seconded awarding the project to the low bidder, Bay Electronics Supply, for \$116,784.00. The vote was recorded as follows: Butler, aye; Durden, aye; Isler, aye; Myers, aye; Sumner, aye; Wood, aye; and Cramer, aye.

**5. GCCC  
Economic  
Impact  
Study**

**5.1** Due to weather effects from Hurricane Ike, Dr. Rick Harper was unable to present the results of the Gulf Coast Community College Impact Study. Dr. Kerley recommended that this item be deferred to the next board meeting, and invited trustees to attend a press conference announcing the results of the study on September 30, at 1:30 p.m. in SUW 302 an include the Foundation's impact.

**Celebrations/  
Highlights**

**5.2.1** Dr. Kerley's presentation of college celebrations and highlights included mention of annual unit strategic planning activities and continuing to move forward on the new Strategic Plan. Other activities include site visits with other Community Colleges to observe technology and health science programs; the Advanced Technology Center; several presentations with local groups; the Fall Conference; supervisory training classes; meetings in preparation for the new school year; Dr. Wheelan, President of SACC coming to visit and the who week of Fall Conference was very successful. He mentioned the enrollment for the fall 2008 is up in various areas. AP class enrollment is up, with FTE increasing approximately 5.9 percent, PSAV vocational classes are still on the positive side, FTE over 2 percent. African American and Hispanic student enrollment is up. Dr. Kerley referred to our new marketing tools and commended Chris Thomes, Executive Director of Media and Community Relations for the excellent job he has done in marketing the college. In addition, he reported meeting for the first time with all of the advisory committees for all programs, and adjunct faculty. Dr. Kerley also commended Dr. Bishop on the work he has done and the new ideas he has to offer in the academic areas of the college. On behalf of the board, Ms. Durden extended her appreciation for the hard work that

Dr. Kerley has done, and his commitment to the College's success. Dr. Kerley also mentioned a meeting with Dan Rowe, Panama City Beach Director of Tourism and discussed partnerships, Pier Park and classes as another opportunity to serve.

## **Global Issues**

**5.2.2** Dr. Kerley noted with the council of presidents meetings there have been many discussions about the new Florida College System and what that means. Some community colleges will stay as community colleges, some will start offering bachelor degrees, and some will be state colleges, and some have already changed their names. With reference to this, Dr. Kerley noted that Gulf Coast will need to look at our needs, our area and partnership with other Universities. In response, Chair Cramer recommended we keep with our core mission and add value in partnerships while focusing on Gulf Coast's core responsibilities first. In addition, we need to look at our Economic Impact Study and the importance of the two year degrees. Dr. Kerley summarized the state budget situation, sharing an expectation for additional cuts in the 2008 – 09 appropriation recently approved by the Florida Legislature. He reviewed issues with Amendment 8, which deals with the idea of giving authority to community colleges to have local taxing authority similar to the school system. In addition, security issues on campus are being addressed and moving forward. Dr. Kerley reported College readiness is a significant issue, more so in the area of Math for new students out of high school. College staff are working on creating a task force to address this issue and look deeper into dual enrollment. Chair Cramer encouraged moving forward in working on college readiness for high school students. Dr. Kerley touched on articulation agreements and upcoming meetings. Dr. Kerley announced that St. Johns Community College President has retired and Joe Pickens, who is a former legislator, will fill the presidency as of November 2008.

## **Administrative Updates**

**5.3** Dr. Kerley referred trustees to updates provided by staff responsible for various administrative areas, highlighting major activities in each area.

### **5.3.1 Academic Affairs and Learning Support**

- Academic Council reformatting class schedules for Spring 2009 semester
- Program review procedures, schedules, and implementation
- Rank, Promotion and Tenure procedure revisions
- SACS review process and assessment

### 5.3.2

#### **Student Support and Enrollment Management**

- CONNECT! Program will be introduced to high school students via new recruiter as well as mailings to all area schools starting in the fall of 2008
- Selection of a new College Recruiter, Ms. Michelle Welling
- FTE enrollment is up overall by 2 percent. The Advanced and professional (college transfer courses) FTE enrollment, which makes up 59 percent of FTE, is up 5 percent
- College Night will take place on September 11 in the Student Union East.
- The Veterans' Affairs staff working with the new Montgomery G.I. bill
- Student Support is also working on developing a partnership with Reverend Farrow from St. Luke Missionary Baptist Church to be involved with ACT-SO (Afro-Academic, Culture, Technological and Scientific Olympics) and bring minority students to campus.
- Developing a series of workshops for the fall term which will help students cope with time management, study skills, test taking, test anxiety, and critical thinking

### 5.3.3 Administration and Finance

- Administration and Finance/Business Affairs restructuring is continuing with several adjustments already made to ensure the continuity of all necessary functions
- Staffing vacancies have been addressed
- Development of unit plans for 2008-09 is in process
- Staff will continue to evaluate options for other support functions
- Bookstore in the process of finalizing an agreement to provide students the ability to purchase textbooks online
- Staff implementing a program with ELM Resources to streamline the alternative student loan program.
- Processed the closing of the fiscal year 2007-08, and copies of the Annual Financial Report for 2007-08 are available upon request.
- Copies of audited financial statements will be forwarded to members of the board upon completion
- Permitting has been completed on the 23<sup>rd</sup> Street property and site preparation
- Health Sciences project remains on the budget and schedule of completion date of May 16, 2009
- Public Safety/Emergency Operations Center and WKGC Tower are proceeding on schedule with proposed closing date of December 1, 2009

- Administration Annex Remodeling is progressing with proposed closing date of May 13, 2009
- Electrical Infrastructure Upgrade Project is progressing with proposed closing date of December 31, 2008

#### **5.3.4 Institutional Effectiveness**

- 138 GCCC area heads received the Strategic Planning online (SPOL) training
- Individual personnel evaluation plans are currently being developed
- 2007-08 Annual Plan success data have been collected and analyzed to assess overall progress
- Improvements in IE service in the area of Data reporting and Data analysis.
- Grant awards include: Carl D. Perkins, \$379,385, Veterans Business Outreach Center, \$150.00, Florida Community Service Grant, \$101,986, and Adult Education and Family Literacy, \$101.986
- Grants pending and research projects are under way

#### **5.3.5 Economic Development**

- Advanced Technology Center project is in progress
- Visit from the National Council of Advanced Technology Centers (NCATC) will be held on October 11 -15
- Bay County Small Business Incubator discussion
- GCCC Economic Impact Press Conference scheduled for September 30
- Business, Continuing and Community Education, Naval Systems Warfare Center training, Health Sciences Orientation, and Bay County Sherriff's Office Workshops have been held on campus
- Homeland Security Center of Excellence partnership is under way
- Workforce Education Center and Workforce Training Center are both in process of moving forward with programs
- Veterans Stand Down on September 25, 2008

#### **5.3.6 Information Technology**

- Unisys Consortium held on August 5, 2008
- Installation of the new Nortel phone system in completion
- Events calendar new on GCCCNET
- Smart Classrooms/Video Conferencing
- Web Analytics, number of visits on [www.gulfcoast.edu](http://www.gulfcoast.edu)

### **5.3.7 Media and Community Relations**

- WKGC format change in process
- Kaizen Grant approved to provide WKGC with \$43,276 to create a Radio Reading Service for the Blind
- Division of new marketing materials
- “The Clipper” summer issue was recently published and mailed to the college’s community list
- “College Talk” program is being broadcast on GC-TV seven days a week
- Commodores Athletic Logo will be unveiled at a Press Conference on September 23, 2008

### **5.3.8 GCCC Foundation**

- Assets at \$25.1 million
- Private contributions of \$126,000 received June 14 – August 2, 2008
- Shark’s Tooth Golf Tournament, November 7-8, \$40,000 secured thus far and 98 golfers signed

### **5.3.9 Human Resources**

- Performance Management Training being conducted
- Compensation Study being finalized
- Human Resources and ability to do fingerprinting for employees
- Developing the department Strategic Plan

## **Financial Report**

**5.4** Dr. Kerley referred to the Budget/Financial Activity Report as of August 31, 2008, and encouraged trustees to review.

## **Strategic Planning Report**

**5.5** Dr. Kerley and Dr. Nettles presented a summary to the board of trustees highlighting the *GCCC Strategic Planning Progress Report*. Dr. Nettles presented the major initiatives, articulated goals, actions taken and planning activities that have been conducted during the 2007-08 academic year, as well as percentile progress in each unit.

**6. Good of the Order**

Chair Cramer suggested that our Foundation be recognized for their strength and dedication in assisting students.

**6.1** Dr. Kerley extended the invitation to trustees:

- *The True Adventures of Pinocchio* Production, September 11-13 and 18-20 at 7:30 p.m. and September 13, 14, 20, and 21 at 2:30 p.m., in the Amelia Center Theatre on campus.
- All upcoming Visual and Performing Arts exhibits and events. On behalf of faculty and staff, Dr. Kerley a extended his appreciation to the District Board of Trustees in their support of Gulf Coast Community College.

**Wall of Honor**

Dr. Kerley invited trustees to the GCCC Wall of Honor Celebration commemorating the 50<sup>th</sup> Anniversary of the college in the Commodore Cafe immediately following the meeting.

**7. Adjournment**

The meeting was adjourned at 12:03 p.m.